



**HOUSING AND REDEVELOPMENT AUTHORITY
ANNUAL MEETING
Minutes
January 28, 2020 -- 9:00 AM
Pine City - Council Chambers**

Board Members present: Rita Watson, Gina Pettie, and Becky Schueller.

Staff present: Mayor Carl Pederson (arrived at approximately 9:30am), Deb Robelia, Executive Director of the Pine City HRA, Matthew Van Steenwyk, City Administrator, Lezlie Sauter, Community Development Director.

Absent: Kent Bombard

Meeting brought to order at approximately 9:04 am.

Approve November 19, 2019 meeting minutes – *Motion to approve the November 19, 2019 meeting minutes by Pettie, seconded by Watson. Motion carried by unanimous consent*

Presentation of Agency Plan Goals, objectives, policy change(s) update: Robelia provide a summary of the changes in goals and mission statement, the required HUD PHA progress report.

- Changes: -Mission statement expanded to include preservation of existing neighborhoods and promote development of new housing

Goals:

Expand supply of housing
Improve quality of housing
Increase assisted housing choices
Provide an improved living environment

- No changes to flat rent amount

Resolution 20-01 to approve 2020 Agency Plan – *Motion by Watson, seconded by Pettie, to approve resolution 20-01 Agency Plan. On a rollcall vote resolution 20-01 passed with Watson, Pettie, and Schueller in favor and non against. Motion carried.*

Resolution 20-02 to approve Annual Statement -Robelia provided a summary of the annual statement. *Motion by Pettie, seconded by Watson, to approve resolution 20-02 Annual Statement. On a rollcall vote resolution 20-02 passed with Watson, Pettie, and Schueller in favor and non against. Motion carried.*

Check register review/approval (11/15/19 - 1/17/20 Check #12068-12102) – Robelia provide a summary of the payments made noting some of the unique payments made during the period include flooring and washing machines. *Watson motioned to approve, seconded by Pettie, the check register for period 11/15/2019 – 01/17/2020. Motion carried with Schueller, Watson, and Pettie in favor and none against.*

NexGen Contractors – Ins Claim update/ siding discussion – Robelia provided an update on the siding work noting the additional costs of \$35k proposed for siding work for composite siding. NexGen provided a presentation on the quote and discussions with the insurance company through the claim for roof and siding damage. A discussion was had on the potential industry change in coverage related to metal cosmetic damage. A discussion was had on siding type and color. *Motion by Schuller, seconded by Watson, to choose smoky ash color if the siding choice is the upgraded LP siding or the color charcoal grey if the steel siding is selected. Motion carried.* Further discussion on the siding material and consensus was to stick with steel siding and save funds for future redevelopment projects.

Discussion of placement of housing committees under HRA umbrella – Schueller provided a summary of the planned infusion of the Mill Site Committee and Collaborative Housing group into the HRA. Schueller noted the overlap between the groups and the view that it would be a good fit to move those discussions into the HRA. The committee voiced interest in making that change. Schueller reinterrred the conversation for Pederson. City staff will work with HRA staff to send correspondence out to both committee lists informing them of the transition.

Motion by Pederson, seconded by Pettie, to add Becky Schueller as signer on checking account. There was no additional discussion on the matter. Motion carried unanimously.

Pederson updated the group regarding himself, Council member Mary Kay Sloan, and Community Development Director, Lezlie Sauter will be attending a regional housing meeting in Cloquet next week. Pederson also provided an update on the potential for a new Community Development position to assist City staff with the new housing program funded by the Federal Home Loan Bank.

Next meeting February 18th at 10:00 am.

Meeting adjourned upon a motion by Watson and a seconded by Pettie at approximately 10:35 am.

Minutes by:
Matthew Van Steenwyk, City Administrator