



EDA Meeting Minutes
Wednesday, March 22, 2023 @ 8:30 a.m.

Members present: President Kevin Anderson, Doug D'Aigle, Councilor Steve Ovick, Sydney Nelson (attended virtually), Josh Lartch, Mayor Carl Pederson.

Members absent: Vice Chair Mike Sauser

Staff and visitors: Community Development Director Mike Gainor, City Administrator Scott Hildebrand, Becky Schueller, Administrative Assistant Tabitha Pickett, Finance Manager (Interim) Nicole Tricker, Robin Roland

Call meeting to order: At approximately 8:30 am by President Kevin Anderson

Approval of February 22 meeting minutes: *Mayor Pederson made a motion to approve the meeting minutes, Councilor Steve Ovick seconded the motion. Motion carried.*

Election of Officers 2023: *Motion by Mayor Pederson to appoint Anderson as President, Sauser as Vice Chair, Josh Lartch as Treasurer, and Gainor as staff Secretary, second by D'Aigle. Motion carried.*

Presentation of March 2023 Treasurer's Report: Robin Roland went through the financial report for years 2017-2023. 2022 is not finished yet with an ETA hopefully by the April meeting.

- a. Fund balance report - 2021 and 2022 balance sheet: Lartch requested more information to be added to the balance sheet, ie. loan balances for the RLF Loans for a more clear understanding of where the funds are. Property taxes levy funds come in July and December. The Accounts Receivable amount may go away but not sure until 2022 numbers are finalized as the amounts might have been from COVID-19 funds.
- b. D'Aigle noticed a discrepancy for the Flower Box amount still owed. Gainor to look into the discrepancy and report back after review.

Update on Orvis property demolition, well sealing: Gainor presented the two bids for asbestos remediation; one from Envirobate in the amount of \$11,460 and one from ACCT, Inc in the amount of \$28,625. *Motion to approve Envirobate bid by Mayor Pederson, second by Lartch, pending the bid amount is still the same. Motion carried.*

March Development update: Gainor presented the March Development update to Members. Also, Gainor informed Members that the City is in talks with a Hotel Developer and possibly a new grocery store. No new information regarding the proposed grocery store at this time.

Mayor Pederson also informed Members that the City has a meeting on March 30th, 2023 to try to attempt to keep the MN/DOT building in City limits and if not, the City wants the first rights to purchase the lot. He will keep everyone updated.

Adjourn: Meeting was adjourned at 9:55 am.

*Minutes by: Tabitha Pickett, Administrative Assistant - City of Pine City and Community Development
Director Mike Gainor*