



**Regular City Council Meeting Agenda
April 21, 2022 - 10:00 a.m.**

Remotely via RingCentral Meeting:

<https://v.ringcentral.com/join/202983756n/202983756>

In person at 315 Main Street South, Pine City

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Consideration and Approval of Agenda

4. Public Forum - This is an opportunity for citizens to present items to the Council that are not on the agenda. Each presentation is limited to three (3) minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, Staff will arrange for that.

5. Public Hearings / Presentations / Correspondence

- a. Initiative Foundation Donation Acceptance - [Letter](#)
- b. Snake River Fur Post Donation Acceptance - [Letter](#)
- c. Pine Center for the Arts Donation Acceptance - [Letter](#)
- d. Pine City Area Chamber of Commerce Parade Donation - [Letter](#)

6. Sheriff's Update

7. Consent Items:

- a. Approval of Regular Council Meeting [Minutes - April 06, 2022](#)
- b. Approval of [Claim Register](#)
- c. Approval of [Check Detail Register](#)
- d. Approval of [Payroll Register](#)
- e. Approval of Election Judge Pay Increase - [Memorandum](#)

- f. Approval of 320 Brewing Al Fresco Dining Plan - [Application](#)
- g. Approval of OH Eddie's Inc Solicitors - Transient Merchant [Application](#)

8. Old Business

- a. Fire Contract Discussion - Payment Updates

9. New Business

- a. Discussion and Approval of request to accept bids for New Water Tender - [Memorandum](#)
- b. Discussion and Approval of dock installation - [Memorandum](#)
- c. Discussion and Approval of POS System and software installation for Liquor Store - [Memorandum](#) and [Bid Proposal](#)

10. Planning / Community Development / Engineering Report

- a. [Snake River Fur Post reimbursement](#)
- b. Draft [Spring/Summer newsletter](#)

11. Finance Report

- a. YTD Revenue / Expense - [Report](#)
- b. YTD Expenditures by Department - [Report](#)

12. Closed Session - Non-union employee evaluations - Discussion regarding non-union evaluations pursuant to Minnesota Statute 13D.05 Subd3.a

- a. Scott Hildebrand - City Administrator
- b. Vacant - Finance Director
- c. Billi Larson - Deputy Clerk / HR Specialist
- d. Tom Miller - Fire Chief
- e. Maury Montbriand - Public Works Director
- f. Vacant - Treasurer / Finance Manager
- g. Michael Gainor - Community Development Director
- h. Adam Zemek - Fire and Life Safety Inspector
- i. Lara Smetana - Liquor Store Manager
- j. Stacy O'Rourke - Parks and Public Buildings

- 1. Return to Open Session
- 2. Open session discussion on evaluations and 2022 wages.

12. Mayor's Report

13. Council Concerns

14. Adjourn

UPCOMING DATES

April 22	9:00	Ordinance Review Committee
April 26	10:30	Executive Committee
April 27	8:30	EDA
April 27	6:30	Planning
May 04	6:30	Regular Council Meeting
May 05	10:00	Hilltop Ribbon Cutting
May 05	12:00	Chamber of Commerce
May 05	5:00	Community Action Plan Group
May 10	10:30	Executive Committee
May 11	4:30	CLAWSS
May 17	8:30	Liquor Committee
May 17	2:00	HRA
May 19	10:00	Regular Council Meeting
May 19	5:00	Community Action Plan Group
May 24	10:30	Executive Committee
May 25	8:30	EDA
May 25	6:30	Planning Commission
May 27	8:00	Public Works