



EDA Meeting Minutes
Wednesday, April 26, 2023 @ 8:30 a.m.

Members present: President Kevin Anderson, Vice Chair Mike Sauser, Doug D'Aigle, Councilor Steve Ovick, Sydney Nelson, Josh Lartch, Mayor Carl Pederson.

Staff and visitors: Community Development Director Mike Gainor, City Administrator Scott Hildebrand, Becky Schueller, Administrative Assistant Tabitha Pickett, and Pine County Economic Development Coordinator Lezlie Sauter.

Call meeting to order: At approximately 8:30 am by President Kevin Anderson.

Approval of March 22 meeting minutes: *Mayor Pederson made a motion to approve the meeting minutes, Lartch second the motion. Motion carried.*

Presentation of April 2023 Treasurer's Report

- a. **Fund Balance report - 2021 and 2022 balance sheet:** Gainor went through the financial reports for 2021 and 2022. He stated that 2022 is not completed as of yet, as accounting is still preparing those financials for the audit. Members stated that they like the new balance sheets and their layouts. It keeps everything neat and clean. *The committee requested that the EDA Land Assets be added to the balance sheets with dates of purchases. They also stated that when the Land Assets sell - there needs to be some sort of documentation that the funds go back to the EDA and not to the City.*
- b. **April RLF Update:** The committee likes the new and improved look of the RLF monthly statement. There was talks of pushing EZ Electrical to pay their loans in full since they have moved from the City. EZ Electrical paid a good portion of the loan through December 2022 and are still making their monthly payments.

Update on Orvis property well sealing:

- a. **Bid from Sampson Well Company:** *Vice Chair Mike Sauser made a motion to approve the bid from Sampson Well Company, D'Aigle second the motion. Motion carried.*
- b. **Updated fund financials of the Orvis property:**
 - Purchase Price - \$220,000 (Paid)
 - Jones Construction - Demolition - \$11,450
 - Envirobate - Asbestos Removal - \$11,460
 - Midwest Env Consulting - Asbestos Survey: \$703.45
 - Sampson Well Company - Well Sealing: \$2,265
 - Total Amount: \$245,878.45**

April Development update: *Gainor presented the March Pine City Development update to Members.*

Additional items, comments, or questions: Pine County Economic Development Coordinator Lezlie Sauter reported that the County did a town meeting in Sandstone regarding zoning and development. Sauter went into explaining what “Branding Pine County” is. The goal of the project is to develop a community-wide brand for Pine County that fosters civic pride, supports all county organizations, cities, towns and businesses, and attracts tourism, talent, and investment. She gave the committee postcards and asked them to do the online survey. She made mentions of doing a meeting in Pine City with the residents of Pine City, Rock Creek, and Townships. *Mayor Carl Pederson asked Gainor to set up a meeting with Sauter and Planning and Zoning Caleb Anderson, the EDA, the HRA, and the City Council.*

Adjourn: Meeting was adjourned at 9:48 am.

*Minutes by: Tabitha Pickett, Administrative Assistant - City of Pine City and Community Development
Director Mike Gainor*