



MINUTES

Regular Morning Meeting

10:00 AM - Thursday, August 17, 2023

City Hall Council Chambers

The City of Pine City Council met in Regular Morning Meeting on Thursday, August 17, 2023 at 10:00 AM in the City Hall Council Chambers.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Pederson called the meeting to order at 10:01am.

ROLL CALL

Mayor Pederson and Councilors Ovick, Hill and Pettie were all present. Councilor Palmer was absent.

CONSIDERATION AND APPROVAL OF AGENDA

Councilor Pettie made a motion to approve the agenda with a slight modification to move the Sheriff's Report to 5.2 on the agenda just following the Public Hearing of Ordinance 20230802-07. Councilor Ovick seconded the motion. Motion carried with Mayor Pederson and Councilors Ovick, Hill and Pettie voting aye.

PUBLIC FORUM

This is an opportunity for citizens to present items to the Council that are not on the agenda. Each presentation is limited to three (3) minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, Staff will arrange for that.

PUBLIC HEARINGS / PRESENTATIONS / CORRESPONDENCE

a) PUBLIC HEARING - ORDINANCE 20230802-07 ALCOHOL CONSUMPTION IN PUBLIC PARKS.

No person stepped forward to speak on the proposed ordinance.

b) SHERRIFF'S REPORT - MOVED UP AT AGENDA APPROVAL.

Sheriff Nelson addressed the Council to discuss the upcoming Law Enforcement Contract with the City. He indicated that some of the changes included in the proposed contract would be an increase in fees (6% increase in year 1, 5% increase in year 2, 4% increase in year 3) and that officers would go from 10 hours per day to 12 hours. It was discussed that Council wanted to research and discuss these proposed changes before moving forward.

CONSENT ITEMS

Councilor Ovick made a motion to approve the consent items. Councilor Hill seconded the motion. Motion carried with Mayor Pederson and Councilors Ovick, Hill and Pettie voting aye.

- a) **APPROVAL OF MINUTES**
- b) **ADMINISTRATIVE ASSISTANT PROBATION STATUS**
- c) **APPROVAL TO HIRE - SEASONAL PART-TIME LIQUOR STORE POSITION**
- d) **APPROVAL OF EXPENSES**
- e) **APPROVAL OF PARKS COMMITTEE APPLICATION - JOHNSON**
- f) **APPROVAL OF GAMBLING PERMIT - DRAGON WRESTLING BOOSTER CLUB**
- g) **ACCEPTANCE OF MERC GRANT DONATION**

OLD BUSINESS

- a) **IT UPDATE**

This item was tabled as Kevin Mederios was not present to make his report. Councilor Hill did inquire from staff that was present about any issues they may still be experiencing. Lara Smetana, Liquor Store Operations Manager, updated Council that the internet at the Bottle Shop went down the Friday night of the Pine County Fair and that due to the outage staff was forced to utilize one handheld credit card reader for more than \$1600 in purchases and that there continues to be malfunctions with the automatic door locks that had her forced to come into the liquor store late one evening because staff couldn't get the doors to lock.

Fire Chief, Tom Miller, updated Council that cameras were being installed and that the printer still isn't working.

- b) **UPDATE AND DISCUSSION REGARDING PROPOSED FIRE DISTRICT**

Fire Chief, Tom Miller, updated Council that the recent Fire District meeting went well.

- c) **DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDED NAME FOR DOG PARK**

It was discussed that the Parks Committee would like to recommend the name "Robin's Nest Nature Preserve and Animal Park" to Council for approval.

- d) **DISCUSSION AND POSSIBLE ACTION REGARDING HILLTOP PARK SIDEWALK**

Councilor Pettie made a motion to approve putting in the sidewalk in with a cost of \$40,000. The cost is to be used out of the ARPA funds. The sidewalk will be 6 inches thick and the grading is included in the estimate. Councilor Hill seconded the motion. Motion carried with Mayor Pederson and Councilors Ovick, Hill and Pettie voting aye.

NEW BUSINESS

- a) **DISCUSSION AND POSSIBLE ACTION REGARDING INTERIM ORDINANCE 20230802-01 MORATORIUM ON CANNABIS PRODUCTS**

After the Public Hearing of the Ordinance held on August 2, 2023 and an amendment to the language of the ordinance clarifying individual's rights, Councilor Ovick made a motion to adopt the ordinance. Councilor Hill seconded. Motion carried with Mayor Pederson and Councilors Ovick, Hill voting aye and Councilor Pettie voting nay.

PLANNING / COMMUNITY DEVELOPMENT / ENGINEERING BUSINESS

a) DISCUSSION AND APPROVAL OF PAY APPLICATION #3 FOR 2022 STREET PROJECT

This item was tabled for the September 6, 2023 Regular Meeting.

b) DISCUSSION AND APPROVAL OF RESOLUTION 20230817-25 APPROVING FEASIBILITY STUDY FOR 2024 STREET PROJECT (10TH STREET SW)

Mayor Pederson made a motion to approve Resolution 20230817-25. Councilor Hill seconded the motion. Motion carried with Mayor Pederson and Councilors Ovick, Hill and Pettie voting aye.

There will be a Public Hearing scheduled for September 6, 2023.

FINANCE REPORT

a) YTD EXPENDITURES BY DEPARTMENT

b) YTD REVENUE - EXPENSES

BUDGET DISCUSSION

CLOSED SESSION

Discussion on non-union employee evaluations and upcoming staffing changes.

a) CLOSED SESSION - TO DISCUSS NON-UNION EMPLOYEE PERFORMANCE AND SALARIES PURSUANT TO MINNESOTA STATUTE 13D.05 SUBD3.A

- A. SCOTT W. HILDEBRAND**
- B. BILLI LARSON**
- C. TOM MILLER**
- D. VOLUNTEER FIREFIGHTERS**
- E. ADAM ZEMEK**
- F. LARA SMETANA**
- G. MAURY MONTBRIAND**
- H. MIKE GAINOR**
- I. BROCK BLOOMQUIST**
- J. NICOLE TRICKER**

MAYOR'S REPORT

COUNCIL CONCERNS

ADJOURN

Councilor Pettie made a motion to adjourn the meeting. It was seconded by Councilor Hill. Motion carried with Mayor Pederson and Councilors Ovick, Hill and Pettie voting aye. Meeting adjourned at 12:50pm.

CAO

Mayor