



# MINUTES

## Regular Evening Meeting

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**6:30 PM - Wednesday, September 6, 2023**  
City Hall Council Chambers

The City of Pine City Council met in Regular Evening Meeting on Wednesday, September 6, 2023 at 6:30 PM in the City Hall Council Chambers.

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Pederson called the meeting to order at 6:30 pm.

**2. ROLL CALL**

Mayor Pederson and Councilors Ovick, Hill, Pettie and Palmer were all present.

**3. CONSIDERATION AND APPROVAL OF AGENDA**

Councilor Pettie made a motion to approve the agenda, Councilor Hill seconded the motion. Motion carried with Mayor Pederson and Councilors Ovick and Palmer voting aye.

**4. PUBLIC FORUM**

This is an opportunity for citizens to present items to the Council that are not on the agenda. Each presentation is limited to three (3) minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, Staff will arrange for that.

**5. SHERIFF UPDATE**

Deputy Mark Ferrand addressed the Council, there are no new concerns at this time. Mayor Pederson addressed concerns about the homeless man that has been living around Pine City, Deputy Ferrand stated that the homeless man intends on leaving.

**6. PUBLIC HEARINGS / PRESENTATIONS / CORRESPONDENCE**

**6.1. PRESENTATION OF 2022 AUDIT - BURKHARDT AND BURKHARDT**

Greg Burkhardt from Burkhardt and Burkhardt presented Audit findings to the Council.

**6.2. PUBLIC HEARING REGARDING 2024 STREET PROJECT - PROPOSED IMPROVEMENT OF 10TH STREET SW BETWEEN ITS NORTH TERMINUS AT THE SNAKE RIVER AND THE CENTERLINE OF 8TH AVENUE SW, 2ND AVENUE SW BETWEEN THE CENTERLINE OF 10TH STREET SW AND THE CENTERLINE OF 9TH STREET SW AND 4TH AVENUE SW BETWEEN THE CENTERLINE OF 12TH STREET SW AND THE CENTERLINE OF 10TH**

## **STREET SW.**

Greg from SEH presented the 2024 Street Feasibility Report to the Council and Public, states 10th Street SW was rated a 2 on a scale of 1 to 10. Greg also presented the project timeline and how assessments and cost to citizens will work. Mayor Pederson and Councilors asked that assessments be redone once bids are received and prior to awarding contract.

Mayor Pederson opened Public Forum at 7:40 pm.

These Citizens addressed the council:

**George Johnson - 930 7th Ave SW,  
Tracy Schaupp - 245 10th St SW,  
Jeanie - Resident at 925 2nd Ave SW,  
Dan Sivgny - 720 10th St SW,  
Mary Jane Turnbull - 520 10th St SW,  
Terry James - 730 10th St SW,  
Jessica Karas - 420 10th St SW,  
James Huseby - 425 10th St SW,  
Michael Turnbull - 520 10th St SW,  
Mark Nisley - 1000 4th Ave SW,  
Mike Sauser - 105 10th St SW,**

Mayor Pederson addressed public notifying that there concerns were heard and will be taken under advisement.

Mayor Pederson closed Public Forum at 8:30 pm.

## **7. CONSENT ITEMS**

Councilor Ovick made a motion to approve the consent items as presented. Councilor Pettie seconded. Motion carried with Mayor Pederson and Councilors Palmer, Hill, Ovick and Pettie voting aye.

### **7.1. APPROVAL OF MINUTES**

Councilor Pettie requested a change be made to Discussion and Possible Action Regarding Interim Ordinance 20230802-01 Moratorium on Cannabis products. Stating she voted nay.

### **7.2. APPROVAL OF CHECK DETAIL REPORT**

### **7.3. APPROVAL OF PAYROLL REGISTER**

### **7.4. APPROVAL OF TEMPORARY LIQUOR LICENSE AND EXEMPT PERMIT**

### **7.5. APPROVAL OF FOOD TRUCK PERMIT**

## **8. OLD BUSINESS**

### **8.1. IT UPDATE**

Kevin Mederios addressed the Council regarding IT update. He informed of Fire Hall upgrades and states this project should be completed by November 30th. Kevin notified the Council that there should not be any further cost to complete the IT

projects. Fire Chief Tom Miller updated the Council on IT at Fire Hall. Council discussed future IT plans once the IT project is complete, discussed RFP for IT to be completed. Kevin Mederios stated that his team would be willing to help train in new IT once hired. Councilor Hill would like to start a lease payment for ParSecurity once project is complete.

Councilor Hill made a motion to approve RFP for IT. Councilor Palmer seconded the motion. Motion carried with Mayor Pederson and Councilors Ovick, Palmer, Hill and Pettie voting aye.

## **9. NEW BUSINESS**

### **9.1. DISCUSSION AND POSSIBLE ACTION REGARDING LOW-POTENCY THC**

Liquor Store Manager, Lara Smetana updated the Council. The liquor committee would like to move forward with selling Low-Potency THC at Voyageur Bottle Shop. Lara also stated that the Liquor Store will implement safety procedures based on state regulations, THC gummies and seltzers will have a designated area in the Liquor Store.

Councilor Ovick made a motion to approve selling Low-Potency THC at Voyageur Bottle Shop. Councilor Hill seconded the motion. Motion carried with Mayor Pederson and Councilors Ovick, Hill, Palmer and Pettie voting aye.

### **9.2. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 20230802-07 ALLOWING ALCOHOL IN PUBLIC PARKS AND PROPERTY**

Councilor Hill made a motion to approve Ordinance 20230802-07 Allowing Alcohol in Public Parks and Property. Councilor Ovick seconded the motion. Motion carried with Mayor Pederson and Councilors Ovick, Hill, Palmer and Pettie voting aye.

### **9.3. DISCUSSION AND POSSIBLE ACTION REGARDING NEXUS SOLUTIONS DEVELOPMENT PROPOSAL FOR 315 MAIN STREET**

This item was tabled.

## **10. PLANNING / COMMUNITY DEVELOPMENT / ENGINEERING BUSINESS**

### **10.1. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20230906-26 ORDERING PREPARATION OF 2024 STREET PROJECT PLANS**

Councilor Ovick made a motion to approve Resolution 20230906-26 Ordering Preparation on 2024 Street Project Plans. Mayor Pederson seconded the motion. Motion carried with Mayor Pederson and Councilors Ovick, Hill, Palmer and Pettie Voting aye.

It was decided that the southern portion of 10th St SW be made an alternative to the project.

### **10.2. DISCUSSION AND POSSIBLE APPROVAL OF APPLICATION FOR PAYMENT #3 - KAJO AND GREGOR LIFT STATION**

Councilor Ovick made a motion to approve Payment #3 for Kajo and Gregor Lift Station. Councilor Palmer seconded the motion. Motion carried with Mayor Pederson and Councilors Ovick, Hill, Palmer and Pettie voting aye.

### **10.3. UPDATE REGARDING WASTEWATER TREATMENT PONDS PRESENTATION**

Greg from SEH updated Council on Wastewater Treatment Ponds and the bonding bill request.

**11. BUDGET DISCUSSION**

**11.1. PRESENTATION AND DISCUSSION OF 2024 DRAFT BUDGET**

[2024 Preliminary Budget Presentation - Copy.pptx](#)

City Administrator, Scott Hildebrand presented the 2024 Preliminary Budget.

**12. DEPARTMENT / COMMITTEE REPORTS**

**12.1. ADMINISTRATION**

**12.2. FIRE DEPARTMENT**

**12.3. COMMUNITY DEVELOPMENT**

**12.4. FIRE & LIFE SAFETY**

**12.5. LIQUOR**

**12.6. PARKS**

**12.7. PUBLIC WORKS**

**13. MAYOR'S REPORT**

**14. COUNCIL CONCERNS**

**15. ADJOURN**

Mayor Pederson made a motion to adjourn the meeting. It was seconded by Councilor Hill. Motion carried by Mayor Pederson and Councilors Ovick, Hill, Palmer and Pettie voting aye. Meeting adjourned at 10:10 pm.

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Mayor