



**Minutes  
Regular City Council Meeting  
January 4, 2017 - 6:30 p.m.  
Council Chambers**

In attendance: Mayor Carl Pederson, Councilor Paul Miller, Councilor Steve Ovick, Councilor Brian Scholin, Councilor Mary Kay Sloan

Absent: None.

Staff in attendance: City Administrator Ken Cammilleri, City Treasurer Matt Van Steenwyk, Liquor Store Manager/Park & Rec. Supervisor Lara Smetana, Fire Chief Tom Miller, Community Development Director/City Planner Andrew Mack, and Public Works Supervisor Maury Montbriand.

The Mayor called the meeting to order at approximately 6:30 p.m. and led the Council in the Pledge of Allegiance.

**Swearing-In Ceremony - Judge Krista Martin Performed the Swearing-In Ceremony for Elected Officials: Mayor Carl Pederson, and Council members Brian Scholin and Steve Ovick**

**Additions and/or Deletions to the Agenda** – Motion by Scholin, seconded by Sloan, to approve the agenda with the addition of a Closed Session pursuant to Minnesota State Statute 13D.01 to discuss labor negotiation strategy with Teamsters Local 320 and AFSCME Council 65. Motion carried.

**Approval of Minutes** - Minutes of the November 9th and November 18<sup>th</sup> Special City Council meetings were approved on a motion by Miller (with notation on changing end time to a.m.), seconded by Ovick. The motion carried unanimously.

**Consent Items** - Ovick made a motion to approve the consent items to which Scholin seconded. The consent items included the approval of bills, the acceptance of the Pine County Fines Report for December, 2016, and approval a temporary on-sale liquor license for Pine Center for the Arts for January 13, 2017 & February 10, 2017 at Pine Center for the Arts, 265 5<sup>th</sup> Street SE. The motion carried unanimously.

**Open Forum** – No public comments were made or offered.

**Sheriff's Report** – A representative from the Sheriff's Office was not in attendance to present the report.

**Informational discussion on draft Ordinance #17-01**, - Cammilleri opened discussion noting plan establishing 2017 Utility and Building Permit Fee Schedule and to pull most of the fee schedules out of the ordinance to a separately referenced fee schedule in proposed Resolution #17-10. Mack added to the discussion on needed building permit fees adjustments. Council had discussion on proposed fee schedule changes.

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**City of Pine City**

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**Final Public Hearing on 2017 Street Improvement Project pertaining to 2<sup>nd</sup> Street SE between 3<sup>rd</sup> Ave SE and 8<sup>th</sup> Ave SE and 4<sup>th</sup> Ave SE from 2<sup>nd</sup> Street SE to Cross Lake** – Mayor Pederson opened public hearing. Cammilleri provided overview of project specifics and noted the summary assessments. Jo Ann Merrick 630 2<sup>nd</sup> Street SE provided public comment on concerns about parking. Public comment was made by male addressee at 645 2<sup>nd</sup> ST SE noted concerns about road closures and access. Public comment was also offered from Bob Thomson at MINPACK, Inc. concerning his identified business risks of project for council consideration and support. Council noted desire to support MINPACK in addressing the identified risks.

**Resolution #17-01:** *Sloan made a motion, seconded by Scholin, to adopt Resolution 17-01, authorizing the City Administrator to Invest Idle Funds and to Designate Official Depositories of City Funds and Collateral. On a rollcall vote, the motion passed 5-0, with Scholin, Ovick, Miller, Sloan and Pederson voting in favor, and none voting against.*

**Resolution #17-02:** *Scholin made a motion, seconded by Miller, to adopt Resolution 17-02, to not Waive Statutory Liability Limits. On a rollcall vote, the motion passed 5-0, with Scholin, Ovick, Miller, Sloan and Pederson voting in favor and none voting against.*

**Resolution #17-03:** *Miller made a motion, seconded by Sloan, to adopt Resolution 17-03, designating the Pine City Pioneer as the Official Newspaper. On a rollcall vote, the motion passed 5-0 with Scholin, Ovick, Miller, Sloan and Pederson voting in favor and none voting against.*

**Resolution #17-04:** *Scholin made a motion, seconded by Sloan, to adopt Resolution 17-04, Designating official signers on EDA Checking Account, Money Market Account, and CDs at Stearns Bank, Pine City. On a rollcall vote, the motion passed 5-0 with Scholin, Ovick, Miller, Sloan and Pederson voting in favor and none voting against.*

**Resolution #17-05:** *Miller made a motion, seconded by Ovick, to adopt Resolution 17-05, Designating Official Signers on City Checking Account, Money Market Account, and any Pledged Securities at Stearns Bank, Pine City. On a rollcall vote, the motion passed 5-0, with Scholin, Ovick, Miller, Sloan and Pederson voting in favor, none voting against.*

**Resolution #17-06:** *Ovick made a motion, seconded by Pederson, to adopt Resolution 17-06, Designating Official Signers on the Savings Account and the VISA Credit Card Accounts at SPIRE Credit Union, Pine City. On a rollcall vote, the motion passed 5-0, with Scholin, Miller, Sloan, Ovick and Pederson voting in favor and none against.*

**Resolution #17-07:** *Sloan made a motion, seconded by Ovick, to adopt Resolution 17-07, Authorizing Financial Institution Signers and Powers Granted at Northwoods Bank, Pine City (City). On a rollcall vote, the motion passed 5-0, with Ovick, Scholin, Miller, Sloan and Pederson voting in favor, and none voting against.*

**Resolution #17-08:** *Miller made a motion, seconded by Pederson, to adopt Resolution 17-08, Authorizing Financial Institution Signers and Powers Granted at Northwoods Bank, Pine City (EDA). On a rollcall vote, the motion passed 5-0, with Sloan, Pederson, Miller, Ovick and Scholin voting in favor, and none voting against.*

**Resolution #17-09** - *Scholin made a motion, seconded by Ovick, to adopt Resolution 17-09, committing a Portion of the Capital Improvement Fund for Emergencies. On a rollcall vote, the motion passed 5-0, with Scholin, Ovick, Miller, Sloan and Pederson voting in favor, and none voting against.*

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**Health and Wellness Fair** – Scholin made a motion, seconded by Sloan to authorize the City of Pine City to act as a fiscal agent for the Health and Wellness Fair organized by the Central Minnesota Council on Aging offered in April. On a rollcall vote, the motion passed 5-0, with Scholin, Ovick, Miller, Sloan and Pederson voting in favor, and none voting against.

**2017 TIF Budgets** – Ovick made a motion, seconded by Sloan to approve the 2017 TIF budgets as presented. On a rollcall vote, the motion passed 5-0, with Scholin, Ovick, Miller, Sloan and Pederson voting in favor, and none voting against.

**Skating Rink Hires** - Smetana requested approval of revised recommendations for Skating Rink hires. Pederson made a motion to approve, seconded by Ovick. On a rollcall vote, the motion passed 5-0, with Scholin, Ovick, Miller, Sloan and Pederson voting in favor, and none voting against.

**Sales Report** - Smetana provided an update on liquor store sales activities for the month of December.

**Liquor Store Remodel** - Smetana provided overview of revised remodel plan. Miller made a motion to approve proceeding with remodel plan as presented, seconded by Pederson. – On a rollcall vote, the motion passed 5-0, with Scholin, Ovick, Miller, Sloan and Pederson voting in favor, and none voting against.

**Resolution #17-11** - Cammilleri provided overview of land sale of surplus land located between US Bank and the new location of Old Hwy 61 Auto Sales. Mack provided information on impact of approval to sell property on sight redevelopment plan and outlined the next steps in the process. Ovick made a motion, seconded by Sloan, to approving the purchase agreement for Joseph Foster, Old 61 Auto Sales, PID# 42-0268-000. On a rollcall vote, the motion passed 5-0, with Scholin, Ovick, Miller, Sloan and Pederson voting in favor, and none voting against.

**Staff Update on Current Developments** – Mack noted that updates will be in Pine Prime Newsletter.

**2017 Committee Appointments** - Ovick made a motion to approve, seconded by Scholin. On a rollcall vote, the motion passed 5-0, with Scholin, Ovick, Miller, Sloan and Pederson voting in favor, and none voting against.

**Legislative Meetings** – An updated was provided on scheduled meetings concerning the Snake River sanitary and water crossing project with the City’s Representative Rarick and Senator Lourey, scheduled for January 12<sup>th</sup>. It was determined that Ovick will accompany Pederson at those meetings. Cammilleri provided an update on Pine City Mill building demolition – seeking legislative support on gaining MPCA & the Dept. of Ag support in said demolition. The Council consented to perusing advocacy for financial support for the Pine City Mill site demolition and remediation.

**Cambridge 360’ Assessment** - Mack made note that the City of Cambridge will be in town to conduct the Pine City Downtown 360 Assessment.

**Closed Session** - Motion by Sloan, seconded by Ovick, to enter Closed Session at 8:52pm pursuant to Minnesota Stat. 13D.03 to discuss labor negotiations strategy with Minnesota Teamsters and AFSME Unit 65. All approved, motion carried.

Motion to commence closed session made by Sloan, seconded Ovick at 8:59pm. Motion carried.

Motion to end closed session by Ovick, seconded by Pederson, and to reconvene open meeting at 9:30pm. Motion carried.

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*Council reconvened into open session No additional action was taken. Pederson motioned to adjourn the meeting, seconded by Sloan at 9:31pm. Motion unanimously approved.*

Matt Van Steenwyk  
City Treasurer/Assistant to the City Administrator

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