



Regular City Council Meeting Agenda

January 6, 2021 - 6:30 p.m.

Remotely via RingCentral Meeting 148 943 9114

In person at 315 Main Street South, Pine City

Link: Join from PC, Mac, Linux, iOS or Android <https://meetings.ringcentral.com/j/1489439114>

For the best audio experience, please use computer audio.

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 (469) 4450100 (US South)

+1 (623) 4049000 (US West)

+1 (470) 8692200 (US East)

+1 (773) 2319226 (US North)

+1 (720) 9027700 (US Central)

Meeting ID: 148 943 9114

Judge Krista Martin to Perform Swearing-In Ceremony for Elected Officials: Mayor Carl Pederson, and Council members Steve Ovick and Kyle Palmer

1. Call to order
2. Pledge of Allegiance (*respectfully being forgone due to remote meeting limitations*)
3. Proposed Additions or Deletions to Agenda
 - a) Community Development: [Administrative Citations](#)
4. Selection of Acting Mayor
5. Consent Items:
 - a) [Approval of Meeting Minutes - December 2, 2020](#)
 - b) Approval of December expenditures
 - i) [Paid Check Register by Department](#)
 - ii) [Check Detail Register](#)
 - iii) [Year-to-date Expenditures by Department](#)
 - iv) [Payroll Check Register](#)
 - c) [Approval of December 2020 accounts payable](#)
 - i) [Supplement to Accounts payable report](#)
 - d) [Approval of November Fines Report](#)

City of Pine City

315 Main Street South, Suite 100, Pine City, Minnesota 55063 Phone: 320.629.2575 Fax: 320.629.6081

E-mail: info@pinecitygov.com Web site: pinecity.govoffice.com

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- e) Approval of Claims over \$10,000
 - i. [SEH - 2020 Street Improvements \(2020 & 2019 Street Improvements\)](#)
- f) [Approval of Talon Sanitation Municipal Solid Waste License Agreement](#)
- g) [Approval of Redpath Engagement Letter and Contract](#)

6. **Open Forum** – This is an opportunity for citizens to present items to the Council that are not on the agenda. If you have an item to bring forward for the open forum, please forward an email to the City Administrator prior to the meeting - mvansteenwyk@pinecitygov.com - or send a text in the RingCentral application to “City of Pine City” at the start of the meeting. Each presentation is limited to three minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, staff will arrange for that.

7. Sheriff’s Report

8. Public Hearing

- a) [Hearing Notice](#)
- b) [Ordinance #21-01, 2021 Fee Schedule](#)

9. Approval of 2021 Fee Schedule

10. Department/Committee Reports

- a) Community Development
 - i) [Pine County Land Department, Minor Subdivision Request - 445 Saint Croix Road SE, PID 42.0242.000](#)
 - 1) [Resolution #21-13 - Pine County Minor Subdivision](#)
 - ii) [ECE Electric Vehicle Charging Station Grant](#)
 - iii) [2020 Year End Report](#)
- b) Fire Department
 - i) [Budget Amendment \(2020 Fire State Aid Payment\)](#)
 - ii) 2021 Officers Appointment Recommendations (Interview timing may delay this item)
 - iii) Generator Update - Verbal
- c) Liquor
 - i) [Monthly reports](#)
 - ii) [2021 Store closing dates](#)
 - iii) Update on Assistant Manager Applications - Verbal
- d) Public Works
 - i) [Stand By Pay for Matt Rootkie, Interim PW Supervisor](#)
 - ii) [Snow Plowing Policy Discussion](#)
 - iii) [Water Tower Lease](#)
- e) Parks & Recreation
 - i) [Update on Rink Attendant positions](#)
 - ii) [End of Year Report](#)
 - iii) Discussion on the Potential Purchase of Blaha Sculpture

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- f) Administrative
 - i) Executive Committee Report
 - 1) [2021 Non-Union Employee Salary Discussion](#)
 - 2) COVID Leave Policy Expiration Date Discussion
 - ii) Commissions, Committees and Boards
 - 1) [Policy Discussion](#)
 - 2) [Expiring Terms & 2021 Appointments](#)
 - iii) [IT Services Agreement](#)
 - iv) [Approve Resolution #21-01](#), Authorizing the City Administrator to Invest Idle Funds and to Designate Official Depositories of City Funds and Collateral
 - v) [Approve Resolution #21-02](#), Designation of Official Newspaper
 - vi) [Approve Resolution #21-03](#), Designating Official Signers on EDA Checking Account, Money Market Account, and CD's at Stearns Bank, Pine City
 - vii) [Approve Resolution #21-04](#), Designating Official Signers on City Checking Account, Money Market Account, and any Pledged Securities at Stearns Bank, Pine City
 - viii) [Approve Resolution #21-05](#), Designating Official Signers on the Savings Account & the VISA Credit Card Accounts at Spire Credit Union, Pine City
 - ix) [Approve Resolution #21-06](#), Authorizing Financial Institution Signers and Powers Granted at Northwoods Bank, Pine City (City)
 - x) [Approve Resolution #21-07](#) Authorizing Financial Institution Signers and Powers Granted at Northwoods Bank, Pine City (EDA)
 - xi) [Approve Resolution #21-08](#), Commit Portion of Capital Improvement Fund for Emergencies
 - xii) [Approve Resolution #21-09](#), Designating Official Signers on City Money Market Account and Brokered CD Investment Accounts at RBC Wealth Management, Minneapolis, MN.
 - xiii) [Approval of Resolution #21-12](#) Approving City of Pine City to serve as fiscal agent for the Hinckley Pine City Flames.
 - 1) [Grant Contract Agreement](#)

11. Mayor

12. Miscellaneous Items/No Action Required

- a. [Flaherty & Hood Legal Services Rates 2021](#)

13. Adjourn

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