



City Council Meeting Minutes
November 18, 2021 at 10:00am
City Council Chambers | 315 Main Street South

IN ATTENDANCE – Mayor Carl Pederson, Councilor Kyle Palmer, Councilor Gina Pettie, Councilor Steve Ovick and Councilor Mary Kay Sloan (Virtually – Crystal Lake, IL).

STAFF IN ATTENDANCE – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Park and Recreation Director Stacy O’Rourke, Public Works Supervisor Maury Montbriand, Liquor Operations Manager Lara Smetana, Fire Chief Tom Miller and Incoming Community Development Director Mike Gainor.

OTHERS IN ATTENDANCE – WCMP Representative, Pine City Chamber of Commerce Representative Becky (Virtually)

CALL TO ORDER – *Mayor Carl Pederson called the meeting to order at 10:00am.*

CONSIDERATION AND APPROVAL OF AGENDA – *Councilor Pettie made a motion to approve the agenda. Councilor Ovick seconded. Motion carried.*

CONSIDERATION AND APPROVAL OF MINUTES – October 29, 2021 and November 3, 2021 – *Councilor Palmer made a motion to approve the minutes. Councilor Pettie seconded. Motion carried.*

PUBLIC FORUM – None

CONSENT ITEMS - The following consent items were submitted:

- a. Conditional Offer – Administrative Assistant
- b. Conditional Offer – Public Works Mechanic
- c. Accounts Payable



Motion made by Mayor Pederson, second by Councilor Palmer to approve the Consent Items as presented. Motion carried.

OLD BUSINESS - None

NEW BUSINESS –

a. Discussion and possible decision on Sign for 315 Main Street South. *Administrator Hildebrand requested that this item be tabled until December 1, 2021 due to the bids not being available.*

b. Discussion and possible approval of Lead Abatement testing for 315 Main Street South.

c. Discussion and possible approval of Air Quality Testing 315 Main Street South.

d. Discussion and possible approval of Hazardous Material Test for 315 Main Street South.

Discussion regarding proposals from Twin Ports Testing and Braun Intertec for items b,c,d.

Questions regarding whether ARPA funds could be used and a request for an action plan should the testing discover a need to move staff to a location outside of City Hall. There were also questions regarding the air quality test that the county performed in 2015 and a request to compare the 2015 test results with the coming 2021 results.

Councilor Pettie made a motion to approve the Braun Intertec Proposal that includes lead abatement, air quality and hazardous material testing, Seconded by Councilor Sloan. Motion carried.

e. Update on PCFD Pumper 22. Chief Miller provided an update to council regarding first out engine pumper 22. Let council know what rigs were in service and that the repairs to 22 would take approximately 2 weeks to a month. In addition, the new truck will be delivered in approximately one year.

DEPARTMENT REPORT – Administrator Hildebrand gave an update on the progress of the roof at 315 Main Street S. The project is nearing completion. There is wet exterior insulation in places. There is no insulation available to make the fixes at the present time. There were questions on whether the 20 year warranty is transferable.

MAYOR'S REPORT – Mayor Pederson discussed the recognition of the Citizens of the Year event and did request that staff prepare proclamations for Sunday's event.

City of Pine City

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COUNCIL CONCERNS/MISC. – Councilor Palmer had questions regarding the use of the City’s shed by the warming house by the youth hockey organization. It was stated that any organization using a public building to store items needs to have renter’s insurance. There was a brief discussion regarding the warming house. It is a City building and youth hockey will use it primarily for the winter and be responsible for concessions but is open to other groups when available in the winter as well as spring/summer. There were questions to staff regarding leases for organizations using public buildings. Staff were tasked with reviewing agreements for all public buildings.

ADJOURN- Motion was made by Councilor Ovick to adjourn at 10:47am, seconded by Councilor Pettie.

Motion Carried.

Carl Pederson, Mayor

Scott Hildebrand, City Administrator

Minutes taken by Deputy Clerk Billi Larson

Next Regular Council meeting is December 1, 2021

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