



**City Council Meeting Minutes**  
**November 3, 2021 at 6:30pm**  
City Council Chambers | 315 Main Street South  
Approved by Council on 11/18/2021

**IN ATTENDANCE** – Mayor Carl Pederson, Councilor Mary Kay Sloan, Councilor Kyle Palmer, Councilor Gina Pettie and Councilor Steve Ovick (Virtually – 930 3<sup>rd</sup> Ave NW, Pine City, MN 55063)

**STAFF IN ATTENDANCE** – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Park and Recreation Director Stacy O’Rourke, Public Works Supervisor Maury Montbriand, Liquor Operations Manager Lara Smetana, Fire Chief Tom Miller.

**OTHERS IN ATTENDANCE** – US Bank Representatives Kerri Stoner and Jason Reid, Citizen Rita Sanders, Citizens Kathy and Craig Saari.

**CALL TO ORDER** – Mayor Carl Pederson called the meeting to order at 6:30pm.

**CONSIDERATION AND APPROVAL OF AGENA** – *Councilor Pettie made a motion to approve the agenda. Councilor Sloan seconded. Motion carried.*

**CONSIDERATION AND APPROVAL OF MINUTES – October 21, 2021** – Councilor Palmer made a motion to approve the minutes with the corrections regarding vote on engineering report. Mayor Pederson seconded. Motion carried.

**PUBLIC FORUM** – Craig and Kathy Saari made comment regarding sign permits that addressed wait time and cost. Action: Administrator Hildebrand will follow up with Rum River Construction Consultants regarding how the pricing for permits is approached and processing time.

Rita Sanders made comment regarding grey water in private lines and lack of notification for jetting and line maintenance. No action taken by staff as there is an active insurance claim.

**City of Pine City**

315 Main Street South, Suite 100, Pine City, Minnesota 55063-1619

Phone: 320.629.2575 | E-mail: [info@pinecitygov.com](mailto:info@pinecitygov.com) | Website: [pinecity.gov/office.com](http://pinecity.gov/office.com)

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#### **PUBLIC HEARINGS/PRESENTATIONS**

- a. US Bank presented as they will be the new banking partner for the City.

#### **CONSENT ITEMS** - The following consent items were submitted:

- a. Retirement – Jeff Jahnz
- b. Fire Sprinkler Proposal
- c. Equipment Rental Abstracts

*Motion made by Councilor Sloan, second by Councilor Pettie to approve the Consent Items as presented. Motion carried.*

#### **OLD BUSINESS** - None

**ENGINEERING REPORT** - There was discussion regarding the City Hall concept. Questions were asked regarding looking at alternatives to the plan including building a new building and tear down. Administrator Hildebrand is awaiting bids on the Asbestos/Lead tests.

#### **NEW BUSINESS** –

- a. Discussion and Approval of Dude Solutions software proposal. *Motion made by Councilor Sloan to approve the proposal from Dude Solutions, seconded by Councilor Palmer. Motion carried.*
- b. Discussion and Approval of Resolution 21-50 Decertifying TIF District #12. *Motion made by Mayor Pederson to approve the resolution based on Ehler's suggestion, seconded by Councilor Pettie. Motion carried.*
- c. Discussion and Action on request to form a Committee to research the acquisition of railroad property. Council considered obtaining bids for Phase 1 of site clean-up and considered purchase agreements vs. lease agreements. *Motion was made by Mayor Pederson to form a committee to include Councilors Sloan and Palmer, Councilor Pettie seconded. Motion carried.*

**FINANCE DEPARTMENT REPORT** – Paid Check Register by Department Total Amount \$438,474.19. Payroll Check Register Total Amount \$85,457.81

**MAYOR'S REPORT** – Hill Top Cottages, 223 new living units.

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**COUNCIL CONCERNS/MISC.** – Crosswalk base installed. City of Pine Website 2021 Meeting Minutes and Audio. Public Meeting Notices in the Paper.

**EXECUTIVE SESSION** – *Motion was made by Councilor Palmer to open a closed session of the Council to discuss union and non-union wage study at 9:19pm, seconded by Councilor Pettie. Motion carried. Motion was made by Councilor Palmer to close the Executive Session at 10:05pm, seconded by Councilor Pettie. Motion carried.*

**ADJOURN-** *Motion was made by Councilor Palmer to adjourn at 10:05pm, seconded by Councilor Sloan. Motion Carried.*

Carl Pederson, Mayor

Scott Hildebrand, City Administrator

Minutes taken by Deputy Clerk Billi Larson  
Next Regular Council meeting is November 18, 2021

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