



**Minutes  
Regular City Council Meeting  
November 1, 2017 -- 6:30 p.m.  
Council Chambers**

**In attendance:** Mayor Carl Pederson, Councilor Steve Ovick, Councilor Brian Scholin, and Councilor Gina Pettie.

**Absent:** Councilor Mary Kay Sloan

**Staff in attendance:** City Administrator Ken Cammilleri, City Treasurer Matthew Van Steenwyk, Publics Works Supervisor Maury Montbriand, and Liquor Store Manager/Park & Rec. Supervisor Lara Smetana.

The Mayor called the meeting to order at approximately 6:30 p.m. and led the Council in the Pledge of Allegiance.

**Additions and/or Deletions to the Agenda** – Requests were made to add a discussion regarding health insurance coverage and an agenda modification to discuss CIP. *Motion by Scholin, seconded Ovick, to approve the agenda as revised. Motion carried.*

**Consent Agenda** – The consent items include the approval of Minutes: September 28, 2017 and October 4, 2017 Regular Council Minutes and approval of the October 2017 bills. *Pettie made a motion, seconded by Ovick, to approve the consent items as presented. The motion carried unanimously.*

**Open Forum** – No public comments were made or offered.

**Sheriff's Report** – A representative from the Sheriff's Office was not in attendance to present the report.

**October 2017 Monthly Liquor Activity Report** - Smetana provided a summary of the October Liquor sales. No action was taken on this item.

**Public Hearing on Final Assessments for 2017 Street Reconstruction Project (2<sup>nd</sup> St SE & 4<sup>th</sup> Ave SE)** - Greg Anderson, from SEH, provided an overview of the final assessments for the 2017 Street Reconstruction project. Public hearing was opened at 6:46. No public comment was offered. Discussion was had on the results of the project. Public hearing closed at 6:50.

**Resolution #17-38, Adopting Assessments for 2017 Street Improvements** - *Motion by Scholin, seconded by Ovick, to authorize Resolution 17-38, Adopting Assessments for the 2017 Street Improvements. The motion carried unanimously by roll call vote.*

**Public Hearing on Unpaid Account Receivables and Water and Sewer Accounts** – Cammilleri provided a summary of the unpaid accounts receivable and water/sewer accounts. Public hearing was opened at 7:06.

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**City of Pine City**

315 Main Street South, Suite 100, Pine City, Minnesota 55063-1619 Phone: 320.629.2575 Fax: 320.629.6081

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Dick Hambly - 450 7TH AVE NE - Contested the billing related to mowing done at 675 10 St SW stating no enforcement notice was received.

Cammilleri provided a summary of the processes used by the City in regards to the weed ordinance and the notification process.

*Direction from Council to deny waiving of the mowing fee for Mr. Hambly.*

Public hearing closed at 7:17.

**Adopt Resolution #17-39, Adopting Assessments for Utility Bills & Account Receivables** - *Motion by Ovick, seconded by Pettie, to authorize Resolution 17-39, Adopting Assessments for outstanding Utility Bills and Accounts Receivable noting removal of the Pine County Right-of-Way billings which are to be billed to Townships. The motion carried unanimously by roll call vote.*

**Discussion and Consideration of request from David Odendahl for City to pay for ditching and culvert** - Montbriand relayed his discussions with the township. Discussion was had on the township's request. *Motion by Scholin, seconded by Ovick, to deny the township's request for the City to pay for ditching and culvert installation based upon information from staff and an established view that the proposed fix is in township right-of-way and that there is no know action made by the City that would place the City as a liable entity in this matter. Motion carried.*

**Approve the Sheriff's Agreement for the 2018 – 2020 Policing Service** – Cammilleri requested this item be tabled as additional direction has been received from the City's legal counsel. *Motion by Ovick, seconded by Pettie, to table discussion on the Sheriff's agreement for 2018-2020. Motion carried.*

**Approval to transition solid waste service to Talon Sanitation** – Cammilleri provided an overview of the request and cost comparisons for the two solid waste providers. *Motion for staff, to go with the most cost-effective option, made by Scholin, seconded by Pederson. Motion carried.*

**Discussion of 2018 Healthcare Rates**- Cammilleri provided an overview of the proposed healthcare plan. *Motion by Ovick, seconded by Pettie, to proceed with moving health care insurance to the Public Employees Insurance Program. Motion carried.*

**Discussion on CIP** – Cammilleri provided an overview of the current version of the Capital Improvement Program. A discussion was had on the CIP and proposed changes were noted.

*Direction from Council to keep discussion open regarding moving excess fund balance from the Liquor fund to CIP.*

**Discussion on grant opportunities** – Discussion on planning for future grants - Small Cities Development / Brownfields and Redevelopment.

**Appointment of Planning Commission Member** – Discussion on a need to replace a vacancy on the Planning Commission.

**Closed Session:** *Motion by Ovick, seconded by Pettie, to enter closed session at 9:04 pm pursuant to Minn. Stat. 13D.05 Subd. 3. to discuss the purchase land located at Airport RD NE, Pine City, PID#42-0089-003. All approved, motion carried.*

*Motion to end closed session and reconvene into open session by Ovick, seconded by Pettie, at approximately 9:07pm. Motion carried.*

**PID# 42-0089-003 Airport Rd** - *Motion by Ovick, seconded by Scholin, to grant staff permission to pursue the purchase of the Airport Rd land PID#42-0089-003 with note that the EDA fund will be used. Motion carried.*

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*Mayor Pederson adjourned the meeting at approximately 9:08 pm.*

Matt Van Steenwyk  
City Treasurer/Assistant to the City Administrator

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