



MINUTES

Regular Evening Meeting

6:30 PM - Wednesday, November 6, 2024

City Hall Council Chambers

The City of Pine City Council met in Regular Evening Meeting on Wednesday, November 6, 2024 at 6:30 PM in the City Hall Council Chambers.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bombard called the meeting to order at 6:30 PM

2. **ROLL CALL**

Mayor Bombard, Councilors Hill, Sloan and Pettie all present.

City Staff Present: City Administrator Marcy Peterson, Brock Bloomquist, Lara Smetana, Nicole Tricker, Tom Miller, Adam Zemek, Maury Montbriand and Melanie Bloomquist.

3. **CONSIDERATION AND APPROVAL OF AGENDA**

City Administrator Peterson notified council that the Front End Loader was removed from the agenda and will be presented at the Council meeting on November 21st. Councilor Hill made a motion to approve the agenda. Councilor Sloan seconded the motion. Motion carried unanimously.

4. **PUBLIC FORUM**

No public concerns were raised during the forum.

5. **SHERIFF UPDATE**

The Sheriff's Department was not present to provide an update.

6. **DEPARTMENT / COMMITTEE REPORTS**

Councilor Sloan inquired about the grant from Walmart and requested a resolution to accept it. There were no other concerns raised.

7. **CONSENT ITEMS**

Councilor Sloan raised two concerns regarding the Meeting Minutes. The first concern pertains to 315 Main Street, where City Staff should be responsible for moving all confidential information. City Administrator Peterson assured that City Staff can secure all documents in a designated space, away from volunteers.

The second concern is regarding the Council Concerns section, suggesting that this meeting should exclude Public Works and instead include Hilltop Committee, Civic

Center Board, ISD #578 School District, City Representatives, and Youth Hockey Association.

Councilor Sloan made a motion to approve the consent agenda with the corrections detailed above to the meeting minutes. Councilor Pettie seconded the motion. Motion carried unanimously.

8. OLD BUSINESS

8.1. RESOLUTION 20241106-42: RESOLUTION DELEGATING THE REGISTRATION

Councilor Pettie made a motion to approve Resoultion 20241106-42. Councilor Hill seconded the motion. Motion was carried with the following roll call vote, Councilors Sloan, Hill, Pettie and Mayor Bombard all voted in favor.

8.2. REQUEST FOR COUNCIL ACTION - COMPREHENSIVE PLAN

City Administrator Peterson informed the council that this request is for approval to hold a public hearing regarding the comprehensive plan.

Councilor Sloan made a motion to approve holding the public hearing on 11/18/2024 during the planning commission meeting, Councilor Hill seconded the motion, motion carried unanimously.

8.3. CITY OF PINE CITY SNOW AGREEMENT

City Administrator Peterson informed the Council that this is the MOU with Beaver Pond Township Association, previously discussed and prepared in collaboration with Public Works and Greg from SEH. BPTA has already approved and signed the MOU. Councilor Hill made a motion to approve the MOU, Councilor Pettie seconded the motion, motion carried unanimously.

8.4. 315 MAIN STREET S UPDATE

City Administrator Peterson informed the Council that Brock will be meeting with the state for the annual inspection. Afterwards, Gordy Nordby will assist in starting the boiler for the winter months.

Councilor Hill inquired if the paperwork for volunteers has been completed and requested that it be presented to the council.

8.5. LIBRARY COMMUNITY ROOM RENTAL FEE SCHEDULE

City Administrator Peterson updated the Council on the Library Committee meeting and the revised fee schedule for the meeting room use. She informed the Council that the fee schedule was discussed and approved at the ordinance review committee meeting on November 4, 2024, and is ready to go to the Council. Councilor Hill also mentioned that the City will be creating a checklist to be completed after each reservation.

Councilor Sloan made a motion to approve the fee schedule amendment. Councilor Hill seconded the motion. Motion carried with the following roll call vote, Councilors Sloan, Hill, Pettie and Mayor Bombard all voted in favor.

9. NEW BUSINESS

9.1. REQUEST FOR COUNCIL ACTION - PCFD PURCHASE

Chief Miller informed the Council that this update pertains to Resolution 20240807-33, which was passed in August. The resolution involved accepting the FEMA Grant to replace and update large diameter hoses.

Councilor Hill motioned to approve the purchase of the large diameter hose and to collaborate with the grant writer to seek approval for additional funding on related items. If successful in obtaining FEMA's permission, the motion also includes approval for those additional purchases, Councilor Sloan seconded the motion. Motion carried unanimously.

9.2. REQUEST FOR COUNCIL ACTION - ANNUAL AWARDS

City Administrator Peterson updated the Council regarding the Annual Awards. Councilor Sloan requested clarification on the three properties owned by Cole and Haeley Newman, seeking verification of the correct names before presenting the awards and suggested combining them into one award. Councilor Sloan also summarized the nominations discussed during planning commission.

Councilor Hill expressed concern that some citizens and business owners might not be recognized. Councilor Sloan clarified that the nominated individuals were chosen by the committee. Councilor Hill also questioned whether the City should be funding these awards.

Councilor Pettie made a motion to approve the awards with the corrections detailed above, Councilor Sloan seconded the motion, motion carried unanimously.

10. BUDGET DISCUSSION

City Administrator Peterson provided an update on the 2025 Budget to the Council. Councilor Sloan inquired about the Capital Plan for Cemetery Roads, to which Nicole Tricker clarified that these are included in the Cemetery Fund, not the Capital Fund. Councilor Sloan also questioned the decrease in Law Enforcement budget, and City Administrator Peterson explained that this is due to a reduction in contracted hours. Additionally, Councilor Sloan asked whether the beach raft needs to be replaced and if it should be part of the Capital Plan or the Beach Budget. Councilor Sloan suggested that the Council hold a planning meeting to develop a more comprehensive capital plan for the next 10 years, to which Nicole responded that this is a plan she intends to implement next year.

11. MAYOR'S REPORT

Mayor Bombard expressed gratitude to Public Works for their efforts in plowing on Halloween.

12. COUNCIL CONCERNS

Councilor Sloan informed the Council that she will be attending the next meeting virtually.


13. ADJOURN

Councilor Pettie made a motion to adjourn the meeting. Councilor Sloan seconded the motion. Motion carried unanimously.

Meeting Adjourned at 7:20 PM.



CAO



Mayor

Meeting Minutes Completed By: Melanie Bloomquist, Deputy Clerk/HR Specialist