



MINUTES

Regular Evening Meeting

6:30 PM - Wednesday, December 4, 2024

Pine County Courthouse Boardroom - 635 Northridge Dr NW

The City of Pine City Council met in Regular Evening Meeting on Wednesday, December 4, 2024 at 6:30 PM in the Pine County Courthouse Boardroom - 635 Northridge Dr NW .

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bombard called the meeting to order at 6:30 PM

2. ROLL CALL

Mayor Bombard, Councilors Hill, Sloan and Pettie all present.

City Staff present: City Administrator Marcy Peterson, Nicole Tricker, Melanie Bloomquist, Tom Miller, Adam Zemek.

3. CONSIDERATION AND APPROVAL OF AGENDA

Councilor Pettie made a motion to approve the agenda with the removal of Item 9.5 (Liquor Store Closed Dates). Councilor Hill seconded the motion. Motion carried unanimously.

4. TRUTH IN TAXATION PUBLIC HEARING

4.1. TRUTH IN TAXATION HEARING

Nicole Tricker, Finance Director, presented the Truth in Taxation Presentation.

Councilor Pettie made a motion to open the Public Forum regarding the truth in taxation hearing. Councilor Sloan seconded the motion. Motion carried unanimously.

Public Forum - Truth in Taxation

No public requested to speak.

Councilor Hill made a motion to close the Public Forum regarding the truth in taxation hearing, Councilor Sloan seconded the motion, motion carried unanimously.

4.2. APPROVAL OF 2025 BUDGET

Councilor Sloan made a motion to approve Resolution 20241204-45. Councilor Pettie seconded the motion. Motion carried with the following roll call vote: Councilor Sloan yes, Councilor Hille yes, Councilor Pettie yes, and Mayor Bombard yes.

5. PUBLIC FORUM

No public requested to speak.

6. SHERIFF UPDATE

Sheriff's Department was not present for Sheriff Update.

7. FIRE CALL UPDATE

Chief Miller provided reports on types of Fire Calls the Fire Department has responded to. These reports will now be included in the monthly meeting.

8. DEPARTMENT REPORTS

No concerns regarding department reports.

9. CONSENT ITEMS

- November 21, 2024 Meeting Minutes
- Check Detail Report
- November 2024 Payroll Register
- Accept Committee Resignation - J Samuelson Resignation Letter
- 2025 Liquor License Renewals

Councilor Pettie made a motion to approve the consent agenda. Councilor Hill seconded the motion. Motion carried unanimously.

9.5 2025 Liquor Store Closed Dates - Removed from Agenda

10. OLD BUSINESS

10.1. SEH APPLICATION FOR PAYMENT #5

Greg Anderson (SEH) presented the application for payment. He recommended holding the check until the Yield signs are installed. The seeding and final lift will be completed in the spring.

Councilor Hill made a motion to approve the application for payment. Councilor Pettie seconded the motion. Motion carried unanimously.

10.2. CITY PLANNER MEMO FROM MAYOR

City Administrator Peterson updated the Council on the recommendation. Councilor Hill inquired why both members of the personnel committee were not present for the interviews. Councilor Pettie explained that she had to work. He suggested putting out an RFP or finding a mentor to assist with the position until Tabitha feels comfortable. He also expressed interest in exploring a different firm to help with this role.

Councilor Hill made a motion to approve Tabitha Pickett for the City Planner position with mentorship. Councilor Sloan seconded the motion. Motion carried unanimously.

11. NEW BUSINESS

11.1. REQUEST FOR APPROVAL - FIRE DEPT. APPLYING FOR THE 2024 FEMA AFG GRANT

Chief Miller presented the request for approval to the Council. Councilor Sloan expressed concerns about fire hydrants that are not operating properly. The Council requested the exact number of non-operating hydrants; Chief Miller estimated it to be around six but was unsure of the precise count. There was a discussion regarding the cost of repairs for the fire hydrants.

Councilor Sloan made a motion to approve the request for approval. Councilor Hill seconded the motion. Motion carried unanimously.

11.2. FIRE DEPARTMENT - STEFFAN HANNAH REQUEST

Chief Miller updated Council regarding Firefighter Steffan Hannah.

Councilor Pettie made a motion to approve the request for approval. Councilor Hill seconded the motion. Motion carried unanimously.

11.3. FIRE DEPARTMENT - CHAD KELLOGG PROBATIONARY REQUEST

Chief Miller requested a 180-day extension for Firefighter Chad Kellogg probationary period.

Councilor Pettie made a motion to approve the request for approval. Councilor Hill seconded the motion. Motion carried unanimously.

12. MAYOR'S REPORT

Mayor Bombard requested that Committee Reports be brought back to the Council. The Council would like these reports to follow the public forum on each agenda. He also thanked Nicole for her hard work during the budget process.

13. COUNCIL CONCERNS


Councilor Hill requested that new council members to take the LMC courses for council members in 2025.

14. ADJOURN

Councilor Hill made a motion to adjourn the meeting. Councilor Sloan seconded the motion. Motion carried unanimously.
Meeting adjourned at 7:26 PM.



CAO



Mayor

Minutes Completed by: Melanie Bloomquist, Deputy Clerk