



Council Meeting Minutes

December 07, 2022 Meeting

City Council Chambers | 315 Main Street South

IN ATTENDANCE – Mayor Carl Pederson, Councilor Steve Ovick, Councilor Mary Kay Sloan , Councilor Kyle Palmer, Councilor Gina Pettie

STAFF IN ATTENDANCE – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Liquor Store Manager Lara Smetana, Community Development Director Mike Gainor, Budget Analyst Nicole Tricker, Public Works Director Maury Montbriand , Fire Chief Tom Miller, Parks and Public Buildings Manager Angela Cummings

CALL TO ORDER – Mayor Carl Pederson called the meeting to order at 6:03pm.

CONSIDERATION AND APPROVAL OF AGENDA – *Councilor Ovick made a motion to approve the agenda. Councilor Pettie seconded. Motion carried with Mayor Pederson and Councilors Ovick, Pettie and Sloan voting aye. Councilor Palmer was not present to vote. None opposed.*

PUBLIC FORUM - *There were no persons present for the public forum.*

SHERIFF'S UPDATE - *Deputy Ferrand was present to provide an update to Council regarding complaints received by the Sheriff's office for the parks and Hilltop Cottages.*

PUBLIC HEARING / PRESENTATIONS -

- a. Project LifeSaver Presentation - *The Pine County Sheriff's Office presented a technology program that can be utilized to assist family members with Autism or Dementia, etc. that would allow families to quickly and safely locate a person who may have wandered away.*
- b. Public Hearing - Truth in Taxation 2023 Proposed Property Tax Levy - [Presentation](#)

CONSENT ITEMS -

- a. Approval of Regular and Special Council Meeting Minutes - November 02, 2022,

November 04, 2022, November 10, 2022, November 17, 2022, November 30, 2022

- b. Approval of Budget YTD
- c. Approval of Check Detail Report
- d. Approval of Payroll Check Register
- e. Approval of YTD Expenditures by Department Report
- f. Approval of Pizza Pub Liquor License Renewal Application
- g. Approval of The Garage Bar & Grill Liquor License Renewal Application
- h. Approval of Three Twenty Brewing Liquor License Renewal Applications
- i. Approval of American Legion Liquor License Renewal Application

Councilor Ovick made a motion to approve the consent items. Councilor Pettie seconded. The motion passed with Mayor Pederson and Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.

OLD BUSINESS -

- a. Fire Contract Update - City Administrator Hildebrand and Fire Chief Miller updated Council on the discussion and interactions around the townships and the contracts.
- b. IT Update - City Hall and other properties.
- c. Update regarding DNR Grant filing.

NEW BUSINESS -

- a. Discussion and Possible Action regarding Resolution 20221207-40 - Approving the City of Pine City 2023 Tax Levy and Budget - *Councilor Ovick made a motion to approve the Resolution. Councilor Palmer seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Sloan and Pettie voting aye.*
- b. Discussion and Possible Action regarding Interim Finance Director Services - *Councilor Ovick made a motion to approve the use of Ehler's Finance Consultant. Councilor Pettie seconded. The motion carried with Mayor Pederson, Councilors Palmer, Ovick, Sloan and Pettie voting aye.*
- c. Discussion and Possible Action regarding Building Project. - *No action was taken.*

PLANNING/COMMUNITY DEVELOPMENT/ENGINEERING -

- a. Discussion and Possible Action regarding RFI for 315 Main St S, City Hall Building - *Discussion regarding two firms providing information.*
- b. Update regarding Street Flasher payout - \$21,697 total with County paying $\frac{1}{3}$; School paying $\frac{1}{3}$; City paying $\frac{1}{3}$. *Mayor Pederson made a motion to approve the pay application. Councilor Sloan seconded. The motion passed with Mayor Pederson and Councilors Palmer, Ovick, Sloan and Pettie voting aye.*
- c. Discussion and Possible Action regarding payout to 8th and Golf project - Pay app #3 - \$186,701.23. This amount came in at \$80,000 under budget.- *Mayor Pederson made a motion to approve the pay application. Councilor Ovick seconded. The motion was carried with Mayor Pederson and Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.*

ADJOURN- Councilor Ovick made a motion to adjourn. Councilor Pettie seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Pettie and Sloan voting aye. Meeting adjourned at 7:28pm.

Carl Pederson, Mayor

Scott Hildebrand, City Administrator

Minutes taken by Deputy Clerk Billi Larson

Next Special Council meeting is December 22, 2022