



**MINUTES**  
**HOUSING AND REDEVELOPMENT AUTHORITY**  
**BOARD MEETING**  
**Feb 19<sup>th</sup>, 2019 -- 9:00 AM**  
**CITY HALL COUNCIL CHAMBERS**

**Board Members present:** Chair Carl Pederson, Jim France, Kent Bombard, Becky Schueller, and Rita Watson.

**Staff present:** Deb Robelia, Executive Director of the Pine City HRA Matthew Van Steenwyk, Interim City Administrator, Lezlie Sauter, Community Development Director

**Absent:** Gina Pettie

Call to order at 9:00 am.

**Approve Nov. minutes-** *Motion to approve the February 5, 2019 minutes by France second by Watson. Motion Carried.*

**Check register review/approval – (Check # 11886-11918) -** *Motion by France, seconded by Watson to approve the Check # 11886 - 11918 as presented. Motion carried.*

**Appointments –** Bombard noted a desire to remain on the board. The board noted agreement. To be presented for Council approval.

**Office Position –** Pederson provided an overview of the past conversation with regard to a new position. Modifications to the minimum requirements were discussed. To be presented to the City Executive Committee for their feedback and concurrence with City practices. Watson to look into training funding programs.

The Board discussed the need to create an HRA roadmap/visioning statement. To be discussed in further detail at the next meeting.

France discussed the Pine City HRA guidelines and the need to update the HRA bylaws.

Meeting adjourned at 9:52 am.

Minutes by Matthew Van Steenwyk, Interim City Administrator