



**Minutes
Regular City Council Meeting
February 22, 2017 - 6:30 p.m.
Council Chambers**

In attendance: Mayor Carl Pederson, Councilor Paul Miller, Councilor Steve Ovick, Councilor Brian Scholin, and Councilor Mary Kay Sloan.

Absent: None.

Staff in attendance: City Administrator Ken Cammilleri, City Treasurer Matthew Van Steenwyk, Fire Chief Tom Miller, Community Development Director/City Planner Andrew Mack, and Public Works Supervisor Maury Montbriand.

Non-Staff presenter: Jason Aarsvold from Elhers.

The Mayor called the meeting to order at approximately 6:30 p.m. and led the Council in the Pledge of Allegiance.

Additions and/or Deletions to the Agenda – Request to add presentation on the Utility Rate Study and Utility Capital Plan by Ehlers. *Motion by Sloan, seconded by Ovick, to approve the modified agenda. Motion carried.*

Open Forum – No public comments were made or offered.

Sheriff's Report - A representative from the Sheriff's Office was not in attendance to present the report. Cammilleri relayed that the County Sheriff's Department has been made aware of continued non-participation. Cammilleri stated that monthly participation moving forward is anticipated after the conversation with the Sheriff's Department.

Approval of Agreement for Prosecution Services with the Pine County Attorney – Cammilleri presented the memorandum for approval of the Agreement for Prosecution Services indicating no rate increase. Mayor Pederson noted a direction to move to a two year agreement starting next year. *Motion by Ovick, seconded by Pederson, to approve the Memorandum of Agreement for Prosecution Services with the Pine County Attorney. Motion carried.*

Pay Request in the amount of \$42,394.00 to LMCIT for Workers' Compensation - *Motion by Sloan, seconded by Scholin, to approve the payment to LMCIT for Workers' Compensation Plan in the amount of \$42,394.00.*

Presentation of Utility Rate Study by Elhers (Jason Aarsvold) – Aarsvold provided a PowerPoint presentation of the draft utility rate study. No action was taken on the item. Further discussion and deliberation will be held at the March 29 regular council meeting.

City of Pine City

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Discussion of bonding for City Hall – Aarsvold provided a note that MN statute allows bonding for facilities with GO bonds. Aarsvold outlined the difference between Ehlers/competitive sale and Northland negotiated bonding. Aarsvold outlined the competitive sale process. Council entered into a brief discussion with Aarsvold on the assumptions in the rate study.

Discussion of financing and bonding for CSAH 8 (2nd St SE) project – Cammilleri noted that this is currently fundable in the plan without borrowing.

Approval of hiring of Assistant Fire Chief – Miller removed himself from the council table to join the public.

Cammilleri relayed that his original recommendation still stands at Paul Miller but that he did not feel comfortable with detailing limitations. He noted that legal council's recommendation should be taken into consideration by the council.

Miller reiterated his position on being amenable to resigning from council.

Cammilleri relayed Scholin's email on concerns about needing to mitigate the conflicts in perceived divided loyalties. Additionally, some council members reiterated their concerns about divided loyalties and the potential conflicts of interest.

Miller submitted his resignation from the city council at 7:40. *Ovick moved to accept resignation and upon acceptance of that resignation to so move to offer the assistant fire chief position to Miller, second Pederson. Motioned carried.*

Staff Note: Upon subsequent evaluation it was determined that MN Statute 351.01 requires that "resignations shall be made in writing signed by the resigning officer". <https://www.revisor.mn.gov/statutes/?id=351.01> The resignation and hire of the Assistant Fire Chief position will be re-addressed at the March 1st regular council meeting.

Permission to proceed with posting, advertising, and the hiring process for Public Works 2 Position - Scholin inquired as to the appropriateness of the minimum qualification that requires 80# repetitive lifting. Scholin noted the OSHA guidelines concerning weights in excess of 50#. *Direction from council - alter notice and job descriptions to read "50# repetitive and up to 80# occasionally". Motion by Ovick, seconded by Pederson, to approve the posting, advertising, and the hiring process with the weight requirement changes to the job announcement.*

Approval of pay request for Fire Department Turnout Gear & Boots – T. Miller detailed the gear need and current gear situation. He detailed the existing boots life of eighteen months and requested to move to leather boots with a 5 year no-question warranty and a 10 year manufacturing warranty. He noted the comfort and utility of the proposed boots was superior. *Motion by Ovick, seconded by Pederson, to approve the purchase of the Fire Department Turnout Gear and boots. Motioned carried.*

Grant Opportunity – Sloan provided information on an arts council participation in contest to generate street banners. Mack presented idea to seek grant funding from East Central Entergy (ECE).

Action item for next council meeting - Discussion on the banner project and the ECE grant.

The mayor adjourned the meeting at 8:16 p.m.

Matt Van Steenwyk
City Treasurer/Assistant to the City Administrator

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