



**What service does your organization provide to Pine City?**


**Will these funds directly benefit the residents or businesses in Pine City?**  Yes  No

**Describe the benefit and how many will benefit?** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**What are the ages of the people benefitting?** \_\_\_\_\_

**Proposed Budget for** \_\_\_\_\_  
(year of request)

**List your organization's expenses:**

Salaries-Wages	
Items to be purchased	
Other	
Total Expenses Requested	

**Please list your organization's revenues:**

Cash sources	
Other Grant sources or donations	
Earned Income (fees, ticket sales, etc.)	
In Kind Contributions	
Total Revenue	

**Date funds are needed:** \_\_\_\_\_

**Please include the following items with your request:**

1. Confirmation/certification of the organizations non-profit tax status under existing Internal Revenue Service regulations.
2. A list of officers of the organization.
3. Copies of your past two years' budgets.

The City's proposed budget must be certified to the county auditor by September 15 of each calendar year. Therefore, any requests received after that date cannot be included in the following years' budget.

Signature of person making request: \_\_\_\_\_

Title of person (if applicable): \_\_\_\_\_

Please include any letters of recommendation and support for your organization.