



Minutes
Regular City Council Meeting
March 1, 2016 - 6:30 p.m.
Council Chambers

In attendance: Mayor Carl Pederson, Councilor Paul Miller, Councilor Steve Ovick, Councilor Brian Scholin and Councilor Mary Kay Sloan.

Absent: None

Staff in attendance: City Administrator Ken Cammilleri, City Treasurer Matthew Van Steenwyk, Fire Chief Tom Miller, Community Development Director/City Planner Andrew Mack, Liquor Store Manager/Park & Rec. Supervisor Lara Smetana, and Public Works Supervisor Maury Montbriand.

The Mayor called the meeting to order at approximately 6:31 p.m. and led the Council in the Pledge of Allegiance.

Additions and/or Deletions to the Agenda – Request to add Resolutions #17-23 approving the non-union healthcare savings account contributions to the agenda. *Motion by Scholin, seconded by Sloan, to approve the agenda as modified. Motion carried.*

Approval of Minutes – Request to change word illicit to elicit on the second page of January 25th, 2017 regular meeting minutes. *Motion by Scholin, seconded by Pederson, to approve the January 25, 2017 regular meeting minutes as corrected. Motion carried.*

Consent Agenda - *Sloan made a motion, seconded by Ovick to approve the consent items. The consent items included the approval of bills for February 2017, the approval of Brew Pub License for Three Twenty Brewing Company, LLC, and the approval of a temporary liquor license for the Pine Center for the Arts for 3/10/17 & 4/7/17. The motion carried unanimously.*

Open Forum – No public comments were made or offered.

Sheriff's Report - A representative from the Sheriff's Office was not in attendance to present the report.

Resolution #17-17 - *Miller made a motion, seconded by Ovick, to adopt Resolution 17-17, Approving staff to enter into a three-year collective bargaining agreement with the AFSCME Unit 65 for 2017 – 2019 with modifications to include the memorandums of understanding providing continued combined leave rates for Lisa Dunbar and post-retirement health*

City of Pine City

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insurance for Matt Rootkie and Lisa Dunbar. On a rollcall vote, the motion passed 5-0, with Scholin, Miller, Sloan, Ovick and Pederson voting in favor and none against.

Resolution #17-18 - Ovick made a motion, seconded by Sloan, to adopt Resolution 17-18, Adopting the 2017 Non-union Fire Salaries and Wage schedule as presented. On a rollcall vote, the motion passed 4-0, with Scholin, Sloan, Ovick and Pederson voting in favor and none against. Miller abstained.

Resolution #17-19 - Ovick made a motion, seconded by Sloan, to adopt Resolution 17-19, Adopting the 2017 Non-union Salaries and Wage schedule with modifications to include the Ice Rink Attendant position. On a rollcall vote, the motion passed 5-0, with Scholin, Miller, Sloan, Ovick and Pederson voting in favor and none against.

Resolution #17-23 - Scholin made a motion, seconded by Pederson, to adopt Resolution 17-23, Adopting the 2017 Non-union HSA contributions as presented. On a rollcall vote, the motion passed 5-0, with Scholin, Miller, Sloan, Ovick and Pederson voting in favor and none against.

Resolution #17-20 – Greg Anderson from SEH provided an overview of the CSAH 8 (2nd St SE) Street Improvement Project. Cammilleri provided an overview of the project needs, from the City’s perspective, and the discussion with the impacted property owners on the 4th avenue project.

Bob Thompson (MinPack – 400 2nd Street SE) shared his concerns with the sidewalk location and risks involved with where the sidewalk is currently located and the proposed plan to keep them at that location. Bob Thompson conveyed his belief that the cost of the 4th street project is not fiscally prudent. Thompson asked that the City consider not proceeding with the 4th street project.

Michelle Lundquist (115 4th Ave SE) – Lundquist voiced her concerns about erosion issue on the east end of the road and other environmental impacts. Lundquist requested that the City proceed with project.

Ovick made a motion, seconded by Scholin, to adopt Resolution 17-20, Approving the plans and for ordering advertisement for bid for the CSAH 8 (2nd St SE) Street Improvement Project. On a rollcall vote, the motion passed 5-0, with Scholin, Miller, Sloan, Ovick and Pederson voting in favor and none against.

Discussion of estimated structural repair cost at wastewater treatment plant – A discussion was had on the proposed repairs. Additional discussion to be held at the March 29th regular Council meeting.

Approval of 2017 Chamber of Commerce Lease Agreement - Motion by Miller, seconded by Ovick, to approve the 2017 Chamber of Commerce Lease Agreement. Motion carried.

Approval of PHASE Janitorial Services Agreement - Motion by Ovick, seconded by Sloan, to approve the PHASE Janitorial Services Agreement. Motion carried.

Approval of Clothing Allowance Policy - Motion by Sloan, seconded by Ovick, to approve the Clothing Allowance Policy. Motion carried.

Councilor Miller left the Council table and joined the public.

Resolution #17-21 - Pederson made a motion, seconded by Ovick, to adopt Resolution 17-21, Accepting the resignation of Paul Miller from City Council. On a rollcall vote, the motion passed 4-0, with Scholin, Sloan, Ovick and Pederson voting in favor and none against. Miller abstained.

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Approval of Hiring of Assistant Fire Chief - Motion by Pederson, seconded by Ovick, to approve the hiring of Paul Miller as the Assistant Fire Chief. Motion carried.

Approval of purchase of new pickup truck - Motion by Scholin, seconded by Pederson, to approve the purchase of a new PW pickup truck from Midway Ford \$25,720.00. Motion carried.

Approval to advertise and interview for seasonal general maintenance workers and gardener - Motion by Sloan, seconded by Scholin, to approve the advertisement and recruitment for the seasonal general maintenance workers and gardener positions. Motion carried.

Approve to hire compost attendant - Motion by Ovick, seconded by Scholin, to approve the hiring of Paul Dunbar as the compost attendant. Motion carried.

Approve amended job descriptions for Public Works - Motion by Scholin, seconded by Pederson, to approve the amended job descriptions for Public Works to modify the weight requirements section of the job descriptions. Motion carried.

Approval of pay request for replacement of Public Works Boiler - Motion by Sloan, seconded by Ovick, to approve the pay request for the replacement of the Public Works boiler by Dale's Heating & Appliance in the amount of \$9,875.00. Motion carried.

Approve Minnesota DNR Cooperative Fire Agreement - Motion by Pederson, seconded by Ovick, to approve the Minnesota DNR cooperative fire agreement. Motion carried.

Smetana presented the February 2017 monthly Liquor Store financial report.

Approve hire of seasonal liquor store cashier - Motion by Pederson, seconded by Ovick, to approve the hire of a seasonal cashier at the liquor store. Motion carried.

Smetana provided a discussion on Voyageur Bottle Shop Exterior Sign. Smetana will send out the top two selections for additional Council consideration.

Approval to sell surplus sign - Motion by Scholin, seconded by Sloan, to approve the sale and disposition of the surplus Travel Stop neon sign with a staff determined reserve. Motion carried.

Approval to advertise for seasonal beach lifeguards and WSI employees - Motion by Ovick, seconded by Sloan, to approve the advertisement and recruitment of the beach lifeguard and WSI positions. Motion carried.

Resolution #17-15, Authorizing the execution of a Purchase Agreement for the sale of approximately 5.85 acres of land owned by Pine City to *Hilltop Cottages, LLC* (Commonwealth Development Properties) for the purpose of constructing a workforce housing development on land referred to as Parcel C of Lot 1, Auditor's Subdivision of Section 4, Township 38, Range 21, Pine City, Minnesota.

Mack provided an overview of the proposed purchase agreement. Erin Anderson from Commonwealth Properties provided a summation of the changes to the application and methodology changes to help secure tax credits from the Minnesota Housing Finance Agency (MHFA). Request for rezoning of property and an updated letter of support from the City.

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Ovick made a motion, seconded by Pederson, to adopt Resolution 17-15, Approving the execution of a purchase agreement for the sale of approximately 5.85 acres of land owned by the City of Pine City to Hilltop Cottages, LLC (Commonwealth Development Properties). On a rollcall vote, the motion passed 4-0, with Scholin, Sloan, Ovick and Pederson voting in favor and none against.

Pederson requested the addition of Resolution #17-24 to the Agenda for consideration. No objections were made.

Resolution #17-24 - *Pederson made a motion, seconded by Ovick, to adopt Resolution 17-24, Authorizing the Mayor and City staff to legislatively advocate for the City of Pine City on bills HF 1178, SF 1168, HF 1020, and SF 785. On a rollcall vote, the motion passed 4-0, with Scholin, Sloan, Ovick and Pederson voting in favor and none against.*

Discussion of Operation Roundup Grant Application for ECE – Mack provided an overview of the grant scope. Mack also provided additional information on the intended use of the grant to purchase a mix of designed street banners and City banners. He also highlighted the related banner design competition. *Motion by Pederson, seconded by Ovick, to approve proceeding with the creation of the East Central Energy (ECE) grant application. Motion carried.*

Mack provided an overview of the GreenCore hosting request and the resources requirements of the City. Mack indicated that this is a big component on moving forward with the Green Step Program.

Resolution #17-22 - *Motion by Pederson, seconded by Sloan, to approve proceeding with the application to be a host site for the Minnesota GreenCorps program. On a rollcall vote, the motion passed 4-0, with Scholin, Sloan, Ovick and Pederson voting in favor and none against.*

Council indicated a primary focus of the GreenCorps program to be Energy & Building and Forestry as secondary component.

Mayor Pederson presented a summary on the meeting on February 1, 2017 with the Pine City High School, Pine Technical College and City regarding public organization collaboration. Mayor Pederson asked if Council is interested in moving forward with such collaborative efforts. Support noted by Council.

Scholin requested if anyone had any comments on Midcontinent internet service as he is soon to attend the annual East Central Cable Commission meeting. *Direction to staff to pose a question on Facebook about Midcontinent service to garner feedback Scholin could relay at the meeting.*

Cammilleri indicated the need for continued dialog with Midcontinent on the removal of their tower.

Direction from council to staff to notice the Council vacancy requesting applications. Proposed discussion at the April 5th regular Council meeting. Note to include in the notice detail on council requirements, obligations, and committee work.

The mayor adjourned the meeting at 9:27 p.m.

Matt Van Steenwyk
City Treasurer/Assistant to the City Administrator

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