



**Minutes**  
**Regular City Council Meeting**  
**March 29, 2017 - 6:30 p.m.**  
**Council Chambers**

**In attendance:** Mayor Carl Pederson, Councilor Steve Ovick, and Councilor Brian Scholin.

Absent: Councilor Mary Kay Sloan (Excused)

**Staff in attendance:** City Administrator Ken Cammilleri, City Treasurer Matthew Van Steenwyk, Store Manager/Park & Rec. Supervisor Lara Smetana, and Public Works Supervisor Maury Montbriand.

The Mayor called the meeting to order at approximately 6:30 p.m. and led the Council in the Pledge of Allegiance.

**Additions and/or Deletions to the Agenda** – *Motion by Ovick, seconded by Scholin, to approve the agenda as presented. Motion carried.*

**Open Forum** – Tim Struss, with the Pine City Summer Recreation Board, proposed the addition of signage / advertising in city softball fields to generate revenue for field maintenance and to support the recreation programs. Struss anticipates selling 20 spots @ \$250 each. *Direction from Council that Mr. Struss should contact City staff to conduct a meeting to determine ordinance change needs and feasibility of moving ahead with the propose advertising.*

**Sheriff's Report** – Chief Deputy Paul Widenstrom provided an update on recent activity and opened a discussion regarding the upcoming contract. He relayed that the next proposal would likely include a rate increase. He also noted the possibility of increasing contract hours (currently 10). Widenstrom provided a discussion on the solar speed signs. A discussion was had on the possibility of having a solar speed sign installed on Hillside Drive SW. Widenstrom recommend that the City contact County Engineer Mark LeBrun with the Pine County Highway Department. Widenstrom also provided a discussion on the availability of the Code Red notification system for providing notices for such things as street sweeping, snow removal, hydrant flushing etc.

Summary of activity:

Opioid and Heroin forum on May 16<sup>th</sup> at 5 pm at the Grand Casino in Hinckley.

Calls for service

January 274 - February 292 - March 239

2 burglary complaints

23 thefts

16 shoplifting

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**City of Pine City**

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**Approval of Permit Request for Bee Keeping Application for 1130 3<sup>rd</sup> Ave SW, Jason Gerner** - Motion by Pederson, seconded by Ovick, to approve Jason Gerner's Bee Keeping application subject to compliance with relevant ordinances. Motion carried.

**4<sup>th</sup> Quarter 2016 Financial Treasurer's Report** - Cammilleri presented the Draft 4<sup>th</sup> Quarter 2016 Financial Treasurer's Report produced by Abdo Eick & Meyers.

**Draft Long Range Plan and Capital Plan** – Cammilleri initiated a discussion on the Comprehensive Street/Utility Replacement Plan and Capital Project List. Cammilleri requested guidance from Council on priorities. *Direction was provided by the Council to retool the spreadsheet and seek department head input into prioritizing and categorizing.*

Jim France made an inquiry on 2<sup>nd</sup> street project and the County's future plans in the City for Street repair.

**Utility Rate Study** – Cammilleri provided an update to the Utility Rate Study and the proposal to increase contracted sewer rates and its related impact on the proposed rates.

**City Hall Planning Process** – Cammilleri provided an overview of the draft City Hall discussion press release and survey for consideration. Council recommended that staff attempt to determine the long-term costs associated with staying the Pine Government Center. They also requested to make available paper copies of the survey at City Hall, the Library, and the Voyageur Bottle Shop.

**New City Council Member** – Cammilleri provided an update on the application process for the new City Council Member. Cammilleri noted that there were no active applications to consider. *Direction was provided from Council to extend the application deadline to the 25<sup>th</sup> of April and to broaden the notice to the public.* Mayor Pederson noted that he would write a letter to the editor of the Pine City Pioneer.

**Approval to end probationary period for Public Works 2 General Maintenance Worker, Kimberly Ervin** - Motion by Scholin, seconded by Ovick, to approve the full appointment of Kimberly Ervin to General Maintenance Worker - Public Works 2. Motion carried.

**Waste Water Treatment Plant Estimated Repair Costs** – Cammilleri provided an overview of the project costs of the waste water treatment plant pond repair.

**Confirmation of seasonal cashier hire** - Motion by Ovick, seconded by Scholin, to approve the seasonal hire of Jessica Dehkes at the Voyageur Bottle Shop. Motion carried.

Mayor Pederson provided an update on the City's efforts to solicit state financial support for the Snake River Utility Crossing Project. He announced that City representatives plan to meet with state legislators on Tuesday, April 4th at the Capitol.

Cammilleri provided an update of the Army Corp of Engineers discussion regarding the Snake River crossing project.

The mayor adjourned the meeting at 8:33 p.m.

Matt Van Steenwyk  
City Treasurer/Assistant to the City Administrator

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