



City Council Meeting Minutes

March 17, 2022

City Council Chambers | 315 Main Street South

IN ATTENDANCE – Acting Mayor Steve Ovick, Councilor Gina Pettie, Councilor Mary Kay Sloan, Councilor Kyle Palmer.

STAFF IN ATTENDANCE – City Administrator Scott Hildebrand, Parks and Recreation Director Stacy O'Rourke, Fire Chief Tom Miller. The following staff attended remotely: Deputy Clerk Billi Larson, Treasurer Catherine Demes Maydew, Public Works Supervisor Maury Montbriand, Liquor Operations Manager Lara Smetana, Community Development Director Mike Gainor.

CALL TO ORDER – Council President and Acting Mayor Steve Ovick called the meeting to order at 10:00am.

CONSIDERATION AND APPROVAL OF AGENDA – Councilor Sloan made a motion to approve the agenda. Councilor Palmer seconded. Motion carried.

PUBLIC FORUM – There was nobody in attendance for the public forum.

PUBLIC HEARINGS/PRESENTATIONS/CORRESPONDENCE –

- a. Discussion regarding Building Security and IT issues - Kevin Medeiros, Par Security.

SHERIFF'S UPDATE - There was no update.

CONSENT ITEMS - The following consent items were submitted:

- a. March 02, 2022 Minutes
- b. Approval of Check Register
- c. Approval of Payroll Check Register
- d. Board of Appeal and Equalization - April 13, 2022
- e. Appointment of Cathy Clune to Planning Commission
- f. Approval of Food Truck Permit Application for Blegen's Big Red Wagon

g. Approval of PC Youth Hockey/Pizza Pub Gambling Permit

A motion was made by Councilor Palmer to approve the consent items as presented. Seconded by Councilor Pettie. Motion carried.

UNFINISHED BUSINESS -

- a. Liquor Store LED lighting project - Councilor Pettie made a motion to approve the project. Councilor Pettie seconded. Motion Carried.
- b. Softball fields lime project - Councilor Sloan made a motion to approve lines 41 & 46 of the proposal. Councilor Palmer seconded. Motion carried.
- c. Robinson Park Recreation Grant Application - Council would like to review plan by the end of the year. Councilor Ovick made a motion to approve moving forward with the grant application. Councilors Ovick and Palmer voted aye. Councilors Sloan and Pettie voted nay. Motion failed.
- d. Discussion and update regarding Fire Contracts - Councilor Palmer made a motion to secure the contracts with the Townships and receive payment within 60 days or service will be terminated for the Townships that have not completed their contracts. Councilor Pettie seconded. Motion carried.
- e. Discussion and update regarding OSHA consultation.

NEW BUSINESS –

- a. Discussion and Approval of Lifeguard Recruitment Proposal. *Councilor Palmer made a motion to approve the reimbursement for certification at the completion of the season and if a hardship needs to be discussed regarding the fee to bring it to Council. Councilor Ovick seconded. Motion carried.*
- b. Discussion and Approval of Joint Purchasing Agreement Resolution for Fire Department. Resolution 20220317-14.

PLANNING/COMMUNITY DEVELOPMENT/ENGINEERING REPORT -

- a. Community Action Plan Update - CAP
- b. Discussion Regarding Hilltop Park Parking - Councilor Sloan made a motion to approve the resolution. Councilor Palmer seconded. Motion carried.
- c. Discussion regarding road projects and 8th Street SW and Golf Avenue Project.
- d. Approval of PPL Application for Fawn Meadows Water Main loop.
- e. Authorization to advertise bids for the 2022 Mill & Overlay project.
- f. Approval of Pedestrian flasher on Golf and Wilcox.

Department / Committee Reports

- a. YTD Revenue/Expense
- b. YTD Budget by Department

MAYOR'S REPORT – None

COUNCIL CONCERNS/MISC. – The Councilors did not have any concerns to report.

ADJOURN- Motion was made by Councilor Pettie made a motion to adjourn at 1:04pm, seconded by Councilor Palmer.

Motion carried and the meeting adjourned.

Steve Ovick, Acting Mayor

Scott Hildebrand, City Administrator

Minutes taken by Deputy Clerk Billi Larson

Next Regular Council meeting is April 6, 2022.