



MINUTES
HOUSING AND REDEVELOPMENT AUTHORITY
BOARD MEETING
April 16, 2019 -- 9:00 AM
CITY HALL COUNCIL CHAMBERS

Board Members present: Jim France, Kent Bombard, Becky Schueller, Rita Watson, and Gina Pettie.

Staff present: Deb Robelia, Executive Director of the Pine City HRA, Matthew Van Steenwyk, Interim City Administrator

Absent: Carl Pederson

France called the meeting to order at approximately 9:02.

Approve March 26th mtg minutes – *Motion to approved the March 26th, 2019 meeting minutes by Watson, seconded by Schueller. Motion carried.*

Check register review/approval (3/23/19-4/10/19) – Robelia provided an overview of the checks. *Motion by Bombard, seconded by Pettie, to approve the checks as presented. Motion carried.*

Next meeting – Next meeting scheduled for May 14th at 9am, to be held at City Hall.

A discussion was had on the proposed job description and its structure. A discussion was had on tailoring the position description to be in-line with the City's format.

A discussion was had on moving to Redpath for the coming audit.

Meeting adjourned at 9:33 am.

Minutes by Matthew Van Steenwyk, City Administrator