



## City Council Meeting Minutes

May 19, 2022

City Council Chambers | 315 Main Street South

**IN ATTENDANCE** – Acting Mayor Steve Ovick, Councilor Gina Pettie, Councilor Mary Kay Sloan, Councilor Kyle Palmer.

**STAFF IN ATTENDANCE** – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Parks and Recreation Director Stacy O'Rourke, Fire Chief Tom Miller, Public Works Supervisor Maury Montbriand, Community Development Director Mike Gainor, Finance Manager Becky Gestson

**CALL TO ORDER** – Acting Mayor Steve Ovick called the meeting to order at 10:00am.

**CONSIDERATION AND APPROVAL OF AGENDA** – *Councilor Pettie made a motion to approve the agenda. Councilor Sloan seconded. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.*

**PUBLIC FORUM** – *There was no persons present that wished to address the Council during the public forum.*

### **PUBLIC HEARINGS/PRESENTATIONS/CORRESPONDENCE –**

*There were no public hearings or presentations presented for this meeting.*

**SHERIFF'S UPDATE** - Sheriff Nelson did not attend the meeting, this portion of the meeting was closed.

**CONSENT ITEMS** - The following consent items were submitted:

- a. Approval of Meeting Minutes - May 4, 2022
- b. Approval of Check Detail Register
- c. Approval of [AP Register](#)

- d. Approval of Chamber of Commerce / PTCC Lodge Bingo Application
- e. Approval of Pine Center for the Arts Temporary Liquor License Application
- f. Approval of Maxwell's Beer/Wine License Application
- g. Approval of Pine City Softball Association Temporary Liquor License Application
- h. Approval of Request to hire Seasonal Workers for the Bottle Shop.

*A motion was made by Councilor Pettie to approve the consent items as presented. Seconded by Councilor Sloan. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.*

#### **UNFINISHED BUSINESS -**

- a. Discussion and Possible Action regarding 2022 Mill and Overlay project - Request to revisit Bid Alternatives. - *Councilor Pettie made a motion to approve alternate 1. Councilor Ovick seconded. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.*
- b. Discussion and Possible action regarding Fire Contracts. - *Councilor Palmer moved to approve a one year contract with townships. Councilor Ovick seconded. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed. It was also discussed that another meeting with the townships would take place on July 20, 2022.*

#### **NEW BUSINESS –**

- a. Discussion and Possible Action regarding lighting project at the Swimming Beach. There was discussion regarding the recent theft/vandalism of the beach house in excess of \$3000 and that PAR Security had installed the cameras just after the incident took place. The need for extra lighting in addition to the cameras is necessary to deter any further vandalism at the beach.  
*Councilor Sloan made a motion to approve the quote from Pine Electric for extra lighting and allowing ECE to put in another pole along with hardwiring and higher placement of cameras. Councilor Palmer seconded the motion. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.*

- b. Discussion and Possible Action regarding water tower repair. There was discussion regarding the leak at the water tower that has done some damage and the need to get those repairs done quickly.  
*Councilor Palmer made a motion to approve. Councilor Sloan seconded the motion. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.*

#### **PLANNING/COMMUNITY DEVELOPMENT/ENGINEERING REPORT -**

- a. Community Action Plan Update - Director Gainor spoke briefly regarding the next CAP meeting on Thursday, May 19, 2022.

- b. Rum River Discussion - This item was moved to the beginning of the meeting to accommodate the people waiting. Andy Schreder and Dean Becker addressed the Council to give an update on what Rum River has been doing but also the processes they use when working with contractors.

## **FINANCE REPORT**

- a. YTD Revenue / Expense Report
- b. YTD Budget by Departments

**CLOSED SESSION** Councilor Sloan made a motion to move into executive session at 10:48am to discuss the evaluations of non-union employees. Councilor Pettie seconded. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.

Councilor Palmer made a motion to close the executive session and reopen the regular meeting at 11:19am. Councilor Pettie seconded. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.

**MAYOR'S REPORT** – None

**COUNCIL CONCERNS/MISC.** - None

**ADJOURN**- Councilor Sloan made a motion to adjourn. Councilor Pettie seconded. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed. Meeting adjourned at 11:42am.

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Steve Ovick, Acting Mayor

Scott Hildebrand, City Administrator

Minutes taken by Deputy Clerk Billi Larson  
Next Regular Council meeting is June 1, 2022