



Minutes
Regular City Council Meeting
June 29, 2017 – 8:00 a.m.

In attendance: Mayor Carl Pederson, Councilor Steve Ovick, Councilor Brian Scholin, Councilor Mary Kay Sloan and Councilor Gina Pettie.

Absent: None

Staff in attendance: City Administrator Ken Cammilleri, City Treasurer Matt Van Steenwyk, Public Works Director Maury Montbriand, and Liquor Store Manager Lara Smetana.

The Mayor called the meeting to order at approximately 8:00 a.m. and led the Council in the Pledge of Allegiance.

Additions and/or Deletions to the Agenda – A request was made to add the discussion of a June joint school/city meeting to the agenda. *Motion by Ovick, seconded by Sloan, to approve the agenda as revised. Motion carried.*

Open Forum – Terry Neitzel (545 4th Street #2) provided information about deficiencies regarding his rental property and his past discussions with Fire Marshal Dave Hill. Neitzel relayed that he believes Fire Marshall Hill has not done what he was supposed to do. Staff will investigate.

Sheriff's Report – A representative from the Sheriff's Office was not in attendance to present the report.

Update Public Hearing with Waste Management hauling services scheduled for July 5, 2017 – Cammilleri provided an overview of the presented issues with Waste Management's service and customer service. Cammilleri noted the potential for a second hauler that may have interest in providing service to Pine City. Cammilleri inquired if residential recycling was a "must-have" for a service provider. *Direction from Council to announce via RFP that we have a license available using the current contract stipulations. The draft RFP will be presented for approval at the second meeting in July.*

Website Redesign – Van Steenwyk and Cammilleri discussed the options received and the proposals as presented. Council discussed the options presented. *The matter was tabled until a later meeting to allow council to review data further.*

Facility Energy Audit Report, Discussion of a New City Hall facility, and the discussion of possible land acquisition for a new City Hall – Cammilleri provided an overview of the McKinstry facility energy audit. Council discussed the audit and negotiations with the County regarding a long-term lease. *Direction to devise a list of City' needs and counter offer to be discussed with the County at a scheduled meeting.*

Cammilleri inquired if the purchase of land is still the direction of the Council. *Direction from Council to hold on offer for the property located at 534 Main St. S Pine City, MN, PIDs# 42-5347-000, 42-5346-000.*

Pay request of first payment for 2nd Street Utility Project to Northdale Construction Co. - \$140,269.67 – Greg Anderson, City Engineer, from SEH provided an overview of the status of the 2nd Street project. *Motion by Scholin, seconded by Sloan, to approve the first payment to Northdale Construction Co. in the amount of \$140,269.67 for the 2nd Street Utility Project. Motion carried.*

Storm water infiltration basin at the terminus of 4th Ave Se at Cross Lake and Discussion of funding from Pine County Soil and Water Conservation District (PCSWCD) – Anderson provided an overview of the proposed project. *Motion by Pederson, seconded by Pettie, to approve preparations for a change order to potentially complete the 4th Ave SE infiltration basin and to agree to the change order if the costs are within the estimated range and to enter into a longer term maintenance agreement. Motion carried.*

Office Staff Scheduling Update – Cammilleri presented a staff request to shift office schedules in the Administration department from 5 - 8 hour shifts to 4 - 10 hour shifts for the month of July. Council indicated support of the idea. *Direction to proceed.*

Street crossing signage request to the county along with a solar powered speed sign for Hillside Ave – Cammilleri provided an updated on the request for a speed control sign on Hillside Ave. Cammilleri noted that the County was willing to place a sign but no commitment was made. No action was taken.

Joint Meeting with School – A discussion was held to determine which date/time would work for Council. Council indicated being open all of the proposed times.

Council chose to not enter a closed session – no action was taken related to the closed session items.

Mayor Pederson adjourned the meeting at approximately 9:58 am.

Matt Van Steenwyk
City Treasurer/Assistant to the City Administrator

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