



Minutes
Regular City Council Meeting
June 7, 2017 - 6:30 p.m.
Council Chambers

In attendance: Mayor Carl Pederson, Councilor Steve Ovick, Councilor Brian Scholin, Councilor Mary Kay Sloan and Councilor Gina Pettie.

Absent: None

Staff in attendance: City Administrator Ken Cammilleri, City Treasurer Matt Van Steenwyk, Fire Chief Tom Miller, and Community Development Director/City Planner Andrew Mack.

The Mayor called the meeting to order at approximately 6:32 p.m. and led the Council in the Pledge of Allegiance.

Additions and/or Deletions to the Agenda – The following requests were made as additions to the agenda; a request to initiate action related to the imminent threat to public health at 335 9th St. SW, discussion on repurchasing Birchwood Block B, Lot 69, Grave A, approval of three new probationary members to regular firefighter position, updated council appointment list, approval for location of the Green Step signage. *Motion by Sloan, seconded by Ovick, to approve the agenda as revised. Motion carried.*

Consent Agenda - *Ovick made a motion, seconded by Scholin to approve the consent items. The consent items included the approval of bills for May 2017, the acceptance of the Pine County Fines Report for April 2017, the approval of the March 29, 2017, May 3, 2017, and May 31, 2017 Regular Meeting Minutes as well as May 8, 2017 Special Meeting Minutes. The motion carried unanimously.*

Open Forum – Earl Schuler, 20 2nd Street SE, provided discussion regarding overnight camping and traffic at Chaleen Park. He relayed past discussions on a limitation to camping in the park. Cammilleri provided an overview of the existing ordinances as well as proposed ordinances to address these concerns.

Sheriff's Report – A representative from the Sheriff's department, Deputy Laroue, provided a status update. May's statistics - 504 calls for police service and 130 fire service. Deputy Laroue indicated no specific areas of concern but did note the occurrence of theft, burglary, and vandalism.

Community Garden presentation for approving proposal for David Haugen memorial patio plans – Terry Salmela, U of M Extension Pine County Master Gardener Program Coordinator, provided an overview of the proposed David Haugen memorial and the need for shed roof repair. Cammilleri provided an overview of staff's support of the request but noted the need to delay the memorial pending determination of where the lift station will be located resulting from the Snake River crossing project. *Motion by Sloan, seconded by Ovick, to approve the requested memorial plan and shed*

City of Pine City

315 Main Street South, Suite 100, Pine City, Minnesota 55063-1619 Phone: 320.629.2575 Fax: 320.629.6081

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repair, with the shed roof repair to be funded by the City, with a condition that the memorial not proceed without approval from city staff pending engineering determination of the Snake River lift station. Motion carried.

Resolution #17-30, a request by TNT Fireworks for an Interim Use Permit (IUP) to operate annually for 5 years a seasonal temporary firework stand on the Walmart parking lot located at 950 Evergreen Sq. SW. Mack provided an overview of the permit request and conditions identified in the resolution. Motion by Pederson, seconded by Ovick, to authorize Resolution 17-30, a request by TNT Fireworks for an Interim Use Permit (IUP) to operate annually for 5 years a seasonal temporary firework stand on the Walmart parking lot located at 950 Evergreen Sq. SW. The motion carried unanimously by roll call vote.

Pine City Community Recovery – Planned Community Development Plan and letter in support of the application by Commonwealth Development to the Minnesota Housing Finance Agency (MHFA) for a tax credit housing project known as Hilltop Cottages – Mack provided a summary of a meeting with MHFA and the identified weakness in the Commonwealth draft application. Cammilleri provided a summary of the existing plan and the intent to revise and draft the plan for council approval. A meeting will be scheduled for the morning of Monday the 19th of June with MHFA. Motion by Sloan, seconded by Ovick, to approve the signing of the letter of support and the preliminary draft Planned Community Development Plan. Motion carried.

Parks and Recreation: Ballfield signage request – Pine City Athletic Association – Cammilleri provided an overview of the Pine City Athletic Association signage request. Tim Struss reiterated the request for signage inside the fences at the softball field to generate revenue to keep the program free. Council discussed the off premises sign concerns. Motion to table by Council consent.

Liquor Store: Cammilleri and Van Steenwyk provided an overview of May's financials. No action was taken by Council.

First read of Ordinance #17-12, Amendment to 2nd Regular Council Meeting time and date - Cammilleri provided an overview of the proposed ordinance change. Cammilleri provided a first read of the proposed ordinance and related regulations. Council requested a change to reflect the location for the meetings to be City Hall. Motion by Pederson, second by Scholin, to waive the second read and approve Ordinance 17-12 amending the time and date of the 2nd regular Council meeting with the change to indicate City Hall rather than "appointed place" as the location of the meetings. On a rollcall vote, the motion passed 5-0, with Scholin, Sloan, Ovick, Pettie, and Pederson voting in favor and none against.

2016 4th Quarter Financial Report – Van Steenwyk and Cammilleri provided an overview of the revised 2016 4th Quarter Financial Report. No action was taken by Council on this matter.

Bids for 2017 Wastewater Pond piping repair project – A review of the bids for the 2017 Wasterwater pond piping repair project was conducted. Motion by Scholin, seconded by Pederson, to approve awarding the project to Northdale Construction Co., Inc. In the amount of \$64,271.68. Motion carried.

Legal review of Personnel Policy – Cammilleri provided a status update of the City's Personnel Policy revision. Staff requested to proceed with legal review of the drafted policy. Motion tabled pending council review of draft document.

Bee Keeping Request – Paul Otis – 5 responses received, 4 positives 1 negative - Motion by Ovick, seconded by Pettie, to approve the Bee Keeping request submitted by Paul Otis – 145 10th St NW. Motion Carried.

Imminent threat to public health at 335 9th St. SW – Staff requested approval to proceed with action related to the property at 335 9th St. SW. Motion by Sloan, seconded by Ovick, to approve declaration of the property and structure as an imminent threat to public health order according to City Ordinance #9 and Minnesota State Statues Section 463.251

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and 145A.04, Subd.8. for cleanup of the property and the securing of the premise from trespass due to unsafe and unsanitary conditions. Motion carried.

Request to repurchase Birchwood cemetery lot Block B, Lot 69, Grave A – Council discussed the potential to repurchase the cemetery lot. Motion by Pederson, seconded by Ovick, to allow lot owner to resell Block B, Lot 69, Grave A. Motion carried.

Green Steps signage – Mack provided an overview of the Green Steps proposed sign locations. Council indicated consensus on support of the proposed signage locations.

Recommendation for hiring of Captain 1 position – Miller presented his recommendation to appoint Justin Jahnz to the position of Captain 1 for a two-year term. Motion by Pederson, seconded by Scholin, to approve appointing Justin Jahnz to the position of Captain 1. Motion Carried.

Interviews for potential new hires for Fire Department – Miller presented his request to proceed with conducting interviews to potentially hire new fire fighters. Motion by Pettie, seconded by Sloan, to approve commencing with recruitment of new hires for the fire department. Motion Carried.

Interviews for potential new hires for Fire Department – Miller presented his request to appoint probationary firefighters to full firefighter status. Motion by Scholin, seconded by Pederson, to appoint three probationary firefighters, Eric Witke, Nick Linder, and Dustin Brackenbury to regular firefighter positions. Motion Carried.

Fire Department - Miller provided a status update for the Fire Department. Miller indicated that there were four active arson cases and that there was no movement of FEMA grant. Miller noted he is doing research on the potential impact of a NFPA tire requirement/recommendation.

Mayor's Annual Committee Appointments – A discussion was had on the committee appointment list. Motion by Pettie, seconded by Sloan, to approve the committee appointments as presented with the recommended changes. Motion carried.

Cammilleri provided an update to the 2nd street project.

Closed Session - Motion by Ovick, seconded by Sloan, to enter Closed Session pursuant to Minnesota Stat. 13D.05 Subd. 3 (c) to consider offer or counteroffers for the purchase of real property located at 534 Main St. S Pine City, MN, PID# 42-5347-000. All approved, motion carried at approximately 9:08.

Motion to end closed session by Ovick, seconded by Sloan, and to reconvene open meeting at 9:16pm. Motion carried.

Council reconvened into open session.

Motion by Sloan, seconded by Pettie, to refer the land purchase discussion to the Pine City EDA for discussion. Motion carried.

Mayor Pederson adjourned the meeting at approximately 9:20pm.

Matt Van Steenwyk
City Treasurer/Assistant to the City Administrator

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