



City Council Meeting Minutes

June 01, 2022

City Council Chambers | 315 Main Street South

IN ATTENDANCE – Acting Mayor Steve Ovick, Councilor Mary Kay Sloan , Councilor Kyle Palmer. Councilor Gina Pettie attended remotely from North Branch, MN

STAFF IN ATTENDANCE – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Parks and Recreation Director Stacy O'Rourke, Fire Chief Tom Miller, Public Works Supervisor Maury Montbriand , Community Development Director Mike Gainor, Finance Manager Becky Gestson

CALL TO ORDER – Acting Mayor Steve Ovick called the meeting to order at 6:30pm.

CONSIDERATION AND APPROVAL OF AGENDA – *Councilor Sloan made a motion to approve the agenda. Councilor Palmer seconded. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.*

PUBLIC FORUM – *Several citizens were present to voice concerns regarding the Pride in the Park Special Event. The following citizens spoke in opposition of the event: Evan Lowden, Donald Schultz, Jeff DeJarlais, Kim McKeller, Brenda Faller, Cindy DeJarlais.*

PUBLIC HEARINGS/PRESENTATIONS/CORRESPONDENCE –

Request from citizen Harold Ledin regarding his wish to see water available for the maintenance of Hilltop Cemetery.

SHERIFF'S UPDATE - Pine County Sheriff's Deputy Ferris gave a brief report to the City Council that included issues with a robbery at the Voyageur Bottle Shop and loose animals.

CONSENT ITEMS - The following consent items were submitted:

- a. Approval of Meeting Minutes - May 19, 2022
- b. Approval of Paid Check Register
- c. Approval of AP Claim Register
- d. Approval of Payroll Check Register
- e. Approval of Jahnz Chicken Permit Application
- f. Approval of ECM Pride in the Park Special Events Permit Application
- g. Approval of PCAS Temporary Liquor License Application
- h. Approval of Hollywood Pyrotechnics/Freedom Fest Fireworks Application
- i. Approval of Melz Fresh Authentic Mobile Food Unit Permit Application
- j. Approval of Pharoah's Mobile Food Unit Permit Application
- k. Approval of EDA Loan to the Flower Box - Promissory Note
- l. Approval of Christina McGrath Peddler, Solicitor, Transient Merchant Application

A motion was made by Councilor Sloan to remove item (f) Approval of ECM Pride in the Park Special Event Permit Application from the consent agenda. There was discussion among the Council regarding the item. There was no call for a vote to remove the item. Discussion regarding the event permit continued with Councilor Sloan reiterating to the audience that the City donated \$500 to the event but is not the host of the event. The organizers of the event and every event requesting the use of a public space would be responsible for ensuring that the people involved in their events pose no threat of harm or danger to the people of Pine City. After the discussion regarding item (f) a motion was made by Councilor Palmer to approve the consent agenda. The motion was seconded by Councilor Pettie. The motion was carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. There were none opposed.

UNFINISHED BUSINESS -

- a. Fire Contract Update - *All fire contracts have been sent to the Townships and several payments have been received.*

NEW BUSINESS –

- a. Discussion and Possible Action regarding beach staffing and swimming lessons. - *It was discussed that swimming lesson sessions have been cut down from four sessions to three. In the event of staffing issues with lifeguards the beach will be unstaffed and a sign posted "No lifeguard on duty, swim at your own risk".*
- b. Discussion and Possible action regarding Air Compressor for the Fire Station - *Councilor Ovick moved to approve the purchase of the air compressor now based on what Chief Miller feels is needed and fits within the parameters of the capital budget with a request to report back with the what budget line item will be used for this purchase. Councilor Sloan seconded. Motion carried with Councilors Palmer, Ovick,*

Sloan and Pettie voting aye. None opposed.

PLANNING/COMMUNITY DEVELOPMENT/ENGINEERING REPORT -

- a. Discussion and Possible Action on Kajo and Gregor lift station improvement. *Councilor Palmer made a motion to approve the Pember bid for \$637,386.50. Councilor Pettie seconded the motion. Motion carried with Councilors Palmer, Ovick, Sloan, Pettie voting aye. None opposed.*
- b. Discussion and Possible Action on 2022 Mill and Overlay - Approval of Change Order. Councilor Pettie made a motion to approve Change Order #1. Councilor Palmer seconded the motion. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.
- c. Community Development Report - The 8th and Golf project opens for bids on Tuesday.

DEPARTMENT / COMMITTEE REPORTS

- a. Administration - *Software integration, Audit, Fire Contracts, Parks and Recreation Department Director Resignation, Parks and Recreation Direct Position Changes, Library Board.*
 - a. Fire
 - b. Liquor
 - c. Parks
 - d. Public Works

MAYOR'S REPORT – None

COUNCIL CONCERNS/MISC. - None

ADJOURN- Councilor Sloan made a motion to adjourn. Councilor Palmer seconded. Motion carried with Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed. Meeting adjourned at 7:19pm.

Steve Ovick, Acting Mayor

Scott Hildebrand, City Administrator

Minutes taken by Deputy Clerk Billi Larson
Next Regular Council meeting is June 16, 2022