



**Minutes**  
**Regular City Council Meeting**  
**July 27, 2017 – 8:00am**  
**Council Chambers**

**In attendance:** Mayor Carl Pederson, Councilor Steve Ovick, Councilor Brian Scholin, Councilor Mary Kay Sloan and Councilor Gina Pettie.

**Absent:** None.

**Staff in attendance:** City Administrator Ken Cammilleri, City Treasurer Matt Van Steenwyk, Public Works Director Maury Montbriand, Liquor Store Manager Lara Smetana, and Fire Marshal/Fire Inspector/Rental Inspector (contracted) David Hill.

The Mayor called the meeting to order at approximately 8:00 a.m. and led the Council in the Pledge of Allegiance.

**Additions and/or Deletions to the Agenda** – A request was made to add a discussion regarding the imminent threat to public health at 545 4<sup>th</sup> St. SE the agenda related to uncollected garbage. *Motion by Ovick, seconded by Sloan, to approve the agenda as revised. Motion carried.*

**Open Forum** – Terry Neitzel (545 4<sup>th</sup> St. SE) provided public comment on unfixed items in his rental. Staff will take appropriate actions.

**Sheriff's Report** – A representative from the Sheriff's Office was not in attendance to present the report.

**Imminent threat to public health at 545 4<sup>th</sup> St. SE** – Cammilleri provided an overview of the issues presented at two properties currently owned by Mr. Mead. Request for Council to approved staff to address the trash issue at the properties. Hill provided an overview of the actions taken with regard to his properties. A discussion was had on the steps to correct the issues presented at the locations. *Motion by Ovick, seconded by Pettie, to approve staff to approve summary enforcement and abate the nuisance under Section 720.03 Emergency Procedure; summary enforcement to abate nuisance by ordering immediate cleanup of the property, to have Waste Management deliver and regularly service a dumpster for the shared disposal of garbage for all 8 housing units, and ordering the cost of such a cleanup actions be paid for by the property owner, or be assessed against the property for payment according to law. Motion carried.*

**Long Range Capital Plan & Utility Rate Study – ELHERS presentation** – Jason Aarsvold from Elhers provided a presentation on the draft financial management plan and Utility Rate Study. A discussion was had on the financial plan, future debt, and fund balances. No action was taken on this item.

**Revize Website Presentation – Thomas Jean** – Mr. Jean provided a website redesign presentation for Council consideration. No action was taken on this item.

**GovOffice Website Presentation – Ross Heupel** - Mr. Heupel provided a website redesign presentation for Council consideration via GoToMeeting. No action was taken on this item.

**Discussion on City Hall** – Council noted an upcoming meeting on Monday the 31<sup>st</sup>. Cammilleri provided an overview of the letter to the County Administrator Facility ommittee and the discussion of the long term lease agreement. A discussion was had on the upcoming 7/31 meeting with the Pine County Facility Committee.

**Approval of project agreement with PCSW for storm water pond install on 4<sup>th</sup> Avenue SE** – Cammilleri provided an overview of the 4<sup>th</sup> Ave SE project and the proposed funding sources. *Motion by Scholin, seconded by Sloan, to approve the project agreement with PCSW for the store water pond install on 4<sup>th</sup> Avenue SE. Motion carried.*

**Northdale Construction second pay request for 2<sup>nd</sup> Street project - \$124,572.99** - *Motion by Ovick, seconded by Scholin, to approve the second payment to Northdale Construction Co. in the amount of \$124,572.99 for the 2<sup>nd</sup> Street Utility Project. Motion carried.*

**Approval of Revised Old 61 Auto Sales Developers Agreement with JCF Builders - Petitioner Joe C. Foster** - *Motion by Ovick, seconded by Sloan, to approve the revised Old 61 Auto Sales Developers Agreement with JCF Builders, revoking the previous Developers Agreement with Joe C. Foster. Motion carried.*

*Mayor Pederson adjourned the meeting at approximately 10:40 am.*

**Matt Van Steenwyk**  
**City Treasurer/Assistant to the City Administrator**