



Minutes
Regular City Council Meeting
August 31, 2017 – 8:00 a.m.
Council Chambers

In attendance: Mayor Carl Pederson, Councilor Steve Ovick, Councilor Brian Scholin, Councilor Mary Kay Sloan and Councilor Gina Pettie.

Absent: None.

Staff in attendance: City Administrator Ken Cammilleri, City Treasurer Matthew Van Steenwyk, and Public Works Supervisor Maury Montbriand.

The Mayor called the meeting to order at approximately 8:03 a.m. and led the Council in the Pledge of Allegiance.

Additions and/or Deletions to the Agenda – A request was made to add the acceptance of the final plat for the Pines on Cross Lake addition and to add the recognition of the Richard Stolp and his retirement following 20+ years of service. *Motion by Ovick, seconded by Sloan, to approve the agenda as revised. Motion carried.*

Open Forum – Jay Abbott (Owner) – The Diesel Shop 54319 County Rd 33, Rush City, MN 55069 – inquired on next steps to acquire a license to haul solid waste (under North-Star Sanitation) within the City of Pine City. Cammilleri noted that Mr. Abbot should contact him in September - November of 2018 as Waste Management's contract is up in December of 2018 as the City can currently only issue two such licenses.

Sheriff's Report – A representative from the Sheriff's Office was not in attendance to present the report. The Mayor and Cammilleri initiated a discussion regarding the contract with the Sheriff's department. A discussion was had regarding the County's plan to add an additional deputy and their plan to fund that new position.

Approval of Temporary On-Sale Liquor License for Pine Center for the Arts on September 8, 2017 - *Motion by Scholin, seconded by Pettie, to approve a temporary On-Sale Liquor License for Pine Center for the Arts on September 8, 2017. Motion carried.*

2016 Audit Presentation by Althoff and Nordquist – Carl Nordquist, from Althoff and Nordquist, presented the City's 2016 Audit. Discussion was had regarding the financial statements and management letter. No action was taken on this item.

City of Pine City

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Presentation from Sean Stevens of Pine Technical Community College regarding Introduction of a new unmanned Arial Vehicles program - Mr. Stevens from Pine Technical and Community College provided a presentation of the new unmanned pilot area vehicles program. No action was taken on this item.

Developers Agreement with T L Foster Investments, LLC and approval of the Final Plat for Pines on Cross Lake addition– Cammilleri noted the changes the developer’s agreement from the previously signed agreement. *Motion by Ovick, seconded by Pederson, to approve the developer’s agreement with T L Foster Investments, LLC and the final plat for the Pines on Cross Lake addition. Motion carried.*

Project Partnership Agreement with US Army Corps of Engineers for the Snake River Crossing utility project - A discussion of the project and the general logistics was had. *Motion by Ovick, seconded by Scholin, to approve the Project Partnership Agreement with the US Army Corps of Engineers for the Snake River Crossing utility project. Motion carried.*

Contract for Zoning Administration Services – Cammilleri requested approval to seek outside services related to zoning administration and for ordinance review to the company that provides the lowest cost estimates. *Motion by Ovick, seconded by Pettie, to approve seeking outside services for zoning and ordinance review at the lowest cost estimates for qualified planning services. Motion carried.*

Hiring process for Community Development Director/Zoning Administrator with an amended Position Description - Cammilleri requested Council approval on the provided changes the Community Development Director position description as well as approval to begin the recruitment process. A review of the proposed position description was conducted. A revised position description will be presented at the next regular Council meeting. No action was taken on these items.

Council initiated a discussion related to the GreenCorps member’s arrival on September 18th, 2017.

Richard Stolp Resignation – Council recognized the retirement of the Richard Stolp followings 20+ years of outstanding service. Staff will initiate a letter from the Mayor recognizing Mr. Stlop’s contribution to the City and years of service.

Mayor Pederson adjourned the meeting at approximately 10:45 am.

Matt Van Steenwyk
City Treasurer/Assistant to the City Administrator