



City Council Meeting Minutes
August 18, 2022 Regular Meeting
City Council Chambers | 315 Main Street South

IN ATTENDANCE – Mayor Carl Pederson, Councilor Steve Ovick, Councilor Mary Kay Sloan, Councilor Kyle Palmer (Virtual - 7200 Finland Ave, Finlayson, MN), Councilor Gina Pettie (Virtual - 40821 Forest Lake, MN).

STAFF IN ATTENDANCE – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Fire Chief Tom Miller, Public Works Supervisor Maury Montbriand, Community Development Director Mike Gainor, Finance Manager Becky Gestson

CALL TO ORDER – Mayor Carl Pederson called the meeting to order at 10:01am.

CONSIDERATION AND APPROVAL OF AGENDA – *Councilor Ovick made a motion to approve the agenda. Councilor Sloan seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Sloan and Pettie voting aye. None opposed.*

PUBLIC FORUM – *Terry Neitzel - Citizen, Neighbor/Ordinance Complaint. Sleep in Heavenly Peace - Gene Webster, 2023 Funding Request. Deja Mettling - Youth Hockey Gambling Manager, Requesting additional gambling site (Maxwell's Southern BBQ).*

PUBLIC HEARINGS/PRESENTATIONS/CORRESPONDENCE –

- a. 2021 Audit Presentation - Redpath - *The auditor went over initial findings of the 2021 audit. Most notably items that were not corrected from the 2020 audit and discussed the extension given to Pine City to complete the audit by August 15, 2022.*

SHERIFF'S UPDATE - Sheriff Nelson addressed the Council regarding updating the contract between Pine County Sheriff's Office and the City of Pine City. Discussion regarding cost, length of contract and service hours was held.

PUBLIC HEARINGS / PRESENTATIONS -

- a. League of Minnesota Cities Small City Award Presentation - Donald Reeder.
- b. Discussion and Possible Direction regarding Sales Tax option and long-term project funding - Ehlers.
- c. Community Connectivity Presentation - John Sloan.

CONSENT ITEMS - The following consent items were submitted:

- a. Approval of Council Meeting Minutes - July 21, 2022 Regular Meeting and July 27, 2022 Special Meeting.
- b. Approval of Check Detail Register
- c. Approval of AP Claim Register
- d. Approval of A Place For You 2023 Funding Request
- e. Approval of Pine Center for Arts 2023 Funding Request
- f. Approval of Big Daddy's BBQ Mobile Food Unit Permit Application
- g. Approval of Swede's Mobile Food Unit Permit Application
- h. Approval of PTCC Temp Liquor License Application and Gambling Permit Application
- i. Approval of Lu to You Kick Ball Special Event Permit Application
- j. Approval of Pielberg Peddlers License Application
- k. Acceptance of Pine City Summer Recreation 2023 Funding Request
- l. Acceptance of Pine City Act on Alzheimer Group - 2023 Funding Request
- m. Acceptance of Pine Center for the Arts/The Flower Box Temporary Liquor License Application

A motion was made by Councilor Ovick to approve the consent agenda. The motion was seconded by Councilor Sloan. The motion was carried with Mayor Pederson, Councilors Ovick, Sloan and Pettie voting aye. Councilor Palmer was not present for vote.

OLD BUSINESS -

- a. Update regarding Hillside Park grant/project - No action was taken.

NEW BUSINESS –

- a. Discussion and Possible Action regarding financial request for Discovery Garden. Mayor Pederson made a motion to approve the request for \$4500. Councilor Sloan seconded the motion. Mayor Pederson and Councilors Ovick, Sloan, Petite voted aye. Councilor Palmer was not present to vote.
- b. Discussion and Possible Action regarding flag pole replacement at Birchwood Cemetery. Mayor Pederson made a motion to approve the request. Councilor Ovick seconded the motion. Mayor Pederson and Councilors Ovick, Sloan and Pettie voted aye. Councilor Palmer was not present to vote.

c. Discussion and Possible Action regarding Fire Truck Bid Resolution 20220818-24 Awarding Fire Truck Bid. Councilor Ovick made a motion to approve the resolution that awards the bid for 3000 gallon tanker to Jerome's Collision Center in the amount of \$181,856.56. Mayor Pederson seconded the motion. Mayor Pederson and Councilors Ovick, Sloan and Pettie voted aye. Councilor Palmer was not present to vote.

PLANNING / COMMUNITY DEVELOPMENT / ENGINEERING REPORT -

- a. Discussion Regarding Possible Development or Repairs at 315 Main Street S.
- b. Discussion and Possible Action regarding Robinson Park - MSA
- c. Discussion and Possible Action regarding Northeast Minnesota Transportation Partnership grant opportunity.
- d. Discussion and Possible Action regarding Resolution 20220818-21 Approval of Site Plan.
- e. Discussion and Possible Action regarding Resolution 202520818-23 Conditional Use Permit for Outdoor Storage.
- f. Discussion and Possible Action regarding tax forfeited parcel.

FINANCE REPORT -

YTD Revenue / Expense Report
YTD Budget by Departments Report

MAYOR'S REPORT -

The Mayor discussed the HRA meeting that occurred without a quorum.

COUNCIL CONCERNS/MISC. - There were not concerns presented at this meeting.

ADJOURN- Councilor Sloan made a motion to adjourn. Councilor Ovick seconded. Motion carried with Mayor Pederson and Councilors Ovick, Sloan and Pettie voting aye. Councilor Palmer was not present to vote. Meeting adjourned at 1:03pm.

Carl Pederson, Mayor

Scott Hildebrand, City Administrator

Minutes taken by Deputy Clerk Billi Larson
Next regular Council meeting is September 7, 2022