



HOUSING AND REDEVELOPMENT AUTHORITY MINUTES
September 17th -- 9:00 AM
City Hall Council Chambers

Board Members present: Jim France, Mayor Carl Pederson, Kent Bombard, Rita Watson, Gina Pettie, and Becky Schueller.

Staff present: Deb Robelia, Executive Director of the Pine City HRA, Matthew Van Steenwyk, City Administrator, Lezlie Sauter, Community Development Director.

Absent: None

Meeting brought to order at approximately 9:00 am.

Approve September 3, 2019 meeting minutes – *Motion to approved the September 3, 2019 meeting minutes by Watson, seconded by Bombard. Motion carried by unanimous consent.*

2020 HRA Levy discussion – Van Steenwyk and Sauter provided an overview of the Levy and summary of the proposed use of the fund balance. A discussion was had on the proposed budget and the potential for fund balance use on the Mill Site Redevelopment. A discussion was had on potential grant funding opportunities related to the housing study.

Motion by France, seconded by Watson, to authorize partnership with Minnesota Housing Partnership in conducting the Pine City housing study, if financial support is needed for it proceed. Motion carried.

Motion to approve Resolution 19-01 approving 2020 Preliminary Housing and Redevelopment Authority Levy Budget and Approval of the Recommended 2020 HRA Levy by Watson, seconded by Bombard. On a rollcall vote Pederson, Pettier, Bombard, Watson, France, and Schueller voted in favor with none opposed.

Discussion of MN Statute 2018, Section 469.012 – A discussion was had on the authority of the HRA through statute. Direction to keep the documents and statute as a guide to the HRA's authority.

A Place for You relocation discussion/update – An update was provided on the process for potential relocation of the A Place for You. A discussion was had on the potential for the HRA assisting in funding the appraisal of the A Place for You location. A discussion was had on the

benefits securing the A Place for You parcel in relationship to the development of the property and the overall marketability of the property. A discussion was had on other sites A Place for You has considered. No action was taken on this item.

A discussion was had on the proposed revenue from the sale of land to the Common Wealth development and the potential use of those funds to assist in acquiring the A Place for You property.

Check register review/approval (8/28/19 - 9/12/19) - *Pettie motioned to approved, seconded by Watson, the check register for period 8/28/19 – 9/12/19. Motion carried.*

Management Report – Robelia provided an update on the storm repair process and cost for the damaged siding. Robelia provided a resident/vacancy status update.

A request for an update on the Bylaws was made with regard to the meeting frequency. Robelia provided an update on the frequency and the requirements and need of the HRA board. Robelia to edit the Bylaws and present to the Board.

Additional items, comments or update – Next meeting October 15th at 9:00am.

Meeting adjourned at 9:57 am.

Minutes by:
Matthew Van Steenwyk, City Administrator