



Minutes
Regular City Council Meeting
September 28, 2017 – 8:00 a.m.
Council Chambers

In attendance: Mayor Carl Pederson, Councilor Steve Ovick, Councilor Mary Kay Sloan and Councilor Gina Pettie.

Absent: Councilor Brian Scholin

Staff in attendance: City Administrator Ken Cammilleri, City Treasurer Matthew Van Steenwyk, Liquor Store Manager/Park & Rec. Supervisor Lara Smetana, and Public Works Supervisor Maury Montbriand.

The Mayor called the meeting to order at approximately 7:59 a.m. and led the Council in the Pledge of Allegiance.

Additions and/or Deletions to the Agenda – No requests to modify the agenda were entered for consideration.

Open Forum – No public comments were made or offered.

Sheriff's Report – A representative from the Sheriff's Office was not in attendance to present the report. Cammilleri provided an overview of planned deputy attendance, generally to be present at the 1st meeting of the month. A brief discussion was had regarding the negotiations and contract renewal for 2018 – 2020.

Introduction to the Green Corps Member – Jonathan Mueller – Green Corps member, Jonathan Mueller, provided an introduction and an overview of the projects he will be working on with the City of Pine City.

Budget & Capital Improvement Plan Workshop - Cammilleri provided an overview of the proposed budget changes made since the last council meeting. Cammilleri also provided an overview of the budget statistics and impacts on homes. Cammilleri provided an overview of the HRA, EDA, and enterprise funds.

Approval of preliminary for 2018 budgets and levies for the City of Pine City (Res #17-33), EDA (Res #17-34), HRA (Res #17-35), Debt service, and TIF's –

City of Pine City Budget and Levies (Res #17-33) - Motion by Sloan, seconded by Ovick, to approve the preliminary 2018 budgets and levies for the City of Pine City via Res #17-33. The motion carried unanimously by roll call vote.

EDA (Res #17-34) - Motion by Pettie, seconded by Ovick, to approved the EDA Budget and 2018 Levy via Res #17-34 with the noted corrections. The motion carried unanimously by roll call vote.

HRA (Res #17-35), Motion by Pettie, seconded by Sloan, to approved the HRA Budget and 2018 Levy via Res #17-35 with the noted corrections. The motion carried unanimously by roll call vote.

City of Pine City

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Discussion on possible purchase of property north of ballfields PID#'s: 42-0013-000 & 42-0014-000 - A discussion was had on the perceived potential uses of the properties. Staff requested approval from council to proceed with opening discussions with the trailer court on the potential purchase of land and the potential to secure an easement for trail use. Council provided direction/consent to proceed with land sale discussions and the easement request.

City Hall Discussion – Camilleri provided an overview of the Brunton request and the potential for a RFP process. A request from council was made to include additional discussions at the October 4th regular Council meeting.

Proposal to do web based Graphic Information System (GIS) mapping with SEH – Greg Anderson from SEH provided a summary of the proposed GIS mapping agreement. *Ovick made a motion, seconded by Pettie, to approve proceeding with an agreement with SEH for GIS mapping in the amount of \$16,000. The motion carried unanimously.*

Proposal for engineering project for the Snake River Crossing Utility Project with SEH – Greg Anderson from SEH provided a summary of the project and process. *Sloan made a motion, seconded by Ovick, to approve proceeding with the Snake River Crossing Utility Project engineering proposal from SEH in the amount of \$101,500. The motion carried unanimously.*

Proclamation for acknowledging a Citizen of the Year 2017, Margery Swanson - *Motion by Sloan, seconded by Pettie, to authorize proclaiming acknowledgement of Margery Swanson as Citizen of the year for 2017. The motion carried.*

Approval to hire an additional seasonal cashier at the Liquor Store – Smetana provided a request to hire an addition seasonal cashier. A discussion was had regarding the need to hire an additional seasonal cashier at the Liquor Store. *Motion by Ovick, seconded by Pederson, to approve proceeding with the hire of Levi Pettie as a seasonal cashier at \$10/hour. Motion carried.*

Community Development Director Recruitment - A discussion was had related to the recruitment of the Community Development Director position.

Water Test Results – Montbriand provided an update on the results from the recent water tests. A discussion was had on those results.

Closed Session: *Motion by Sloan, seconded by Pettie, to enter closed session at 10:06 am pursuant to Minn Stat. 13D.05 Subd. 3. to evaluate the performance of the City Administrator's and establish goals. All approved, motion carried.*

Motion to reconvene into open session by Sloan, seconded by Ovick, at approximately 10:58 am. Motion Carried.

Mayor Pederson adjourned the meeting at approximately 11:00 am.

Matt Van Steenwyk
City Treasurer/Assistant to the City Administrator

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