



City of Pine City

Agenda

Regular Meeting Meeting
Thursday, April 20, 2023 @ 10:00 AM
City Hall Council Chambers

Page

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. CONSIDERATION AND APPROVAL OF AGENDA

4. PUBLIC FORUM

This is an opportunity for citizens to present items to the Council that are not on the agenda. Each presentation is limited to three (3) minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, Staff will arrange for that.

5. PUBLIC HEARINGS / PRESENTATIONS / CORRESPONDENCE

6. CONSENT ITEMS

- | | | |
|------|--|---------|
| 6.1. | Approval of Minutes from April 05, 2023 Regular Council Meeting
Regular Meeting - 05 Apr 2023 - Minutes - Pdf | 5 - 10 |
| 6.2. | Approval of Check Detail Report
Check Detail Report | 11 - 18 |
| 6.3. | Approval of Retirements from the Pine City Fire Department
PCFD Retirements | 19 - 20 |
| 6.4. | Approval of Resignations from the Pine City Fire Department
PCFD Resignations | 21 - 22 |
| 6.5. | Approval of Temporary Liquor Application - Pine City Chamber of Commerce | 23 - 24 |

[Chamber Temp Liquor App](#)

- | | | |
|-------|---|---------|
| 6.6. | Approval of AI Fresco Application - 320 Brewing
320 Brewing Application | 25 - 28 |
| 6.7. | Approval of AI Fresco Application - Pizza Pub
Pizza Pub AL Fresco App | 29 - 31 |
| 6.8. | Approval of Special Event Application - Freedom Fest
Freedom Fest Special Event App | 32 - 34 |
| 6.9. | Approval of Special Event Application - Pine County Fair Parade
Pine County Fair Parade Special Event App | 35 - 38 |
| 6.10. | Approval of Application and Permit for keeping Chickens
Chicken Permit | 39 - 50 |
| 6.11. | Approval of Wisconsin MOU for Wildland and Structural Support
2023 WI MOU - Fire Support
WI DNR (MOU) | 51 - 56 |
| 6.12. | Approval of Filling Parks and Public Buildings Manager position
Parks Memo | 57 |

7. OLD BUSINESS

- 7.1. Status Update and Discussion regarding IT project.
- 7.2. Discussion and Possible Action regarding Flower Baskets in downtown.
- 7.3. Discussion regarding April 19th Fire District meeting.

8. NEW BUSINESS

- | | | |
|------|--|---------|
| 8.1. | Discussion and Possible Approval of Fee Schedule Ordinance 20230420-01 (Excluding Rental Property)
Ord 20230420-01 Fee Schedule | 58 - 71 |
| 8.2. | Discussion and Possible Approval of Ordinance 20230420-02 Rental Property Fees
Ord 20230420-02 Rental Property Fee Schedule | 72 - 73 |
| 8.3. | Discussion and Possible Action regarding continuation of Softball Field project
Ballfield Estimates | 74 - 76 |
| 8.4. | Discussion and Possible Action regarding Graduation Benners
Graduation Banner Request | 77 - 78 |

[Graduation Banner Memo](#)

- 8.5. Discussion and Possible Action regarding Civic Center request to share snow plowing expense 79 - 80
[Inv. 876 City of PC Snow Pile](#)
[Inv. 876 Snow Pile. All Seasons invoice](#)
- 8.6. Discussion and Possible Action regarding a Code of Conduct for the City Council, Committees and Commissions
- 8.7. Discussion and Possible Action regarding the Pine City Council bylaws and Standard Operating Procedures
- 8.8. Discussion and Possible Action regarding Letter of Intent for Evergreen Square Shopping Center

9. PLANNING / COMMUNITY DEVELOPMENT / ENGINEERING BUSINESS

- 9.1. Discussion and Possible Action regarding RFP for HVAC / Sprinkler System design at 315 Main Street.

10. FINANCE REPORT

- 10.1. Presentation and Discussion regarding Capital Projects and City's Debt limit.
- 10.2. YTD - Revenue - Expense Report 81 - 112
[YTD Rev-Exp](#)
- 10.3. YTD - Expenditures by Department 113 - 148
[YTD Expenditures By Dept](#)

11. CLOSED SESSION

- 11.1. Preliminary consideration of an allegation against a person subject to City Council Authority under Minn. Stat. Sec. 13D.05, subd. 2(b)
(Closed)

12. MAYOR'S REPORT

13. COUNCIL CONCERNS

14. ADJOURN

UPCOMING DATES

- April 18 2:00 HRA
- April 19 5:30 Fire Committee Meeting
- April 20 10:00 Regular City Council Meeting

- April 21 1:00 Ordinance Review Committee
- April 24 5:00 Planning Commission
- April 24 6:30 CAP Meeting
- April 26 8:30 EDA
- April 26 10:30 Executive Committee

- May 03 6:30 City Council Meeting
- May 04 12:00 Chamber of Commerce
- May 08 5:00 Parks Meeting
- May 10 10:30 Executive Committee Meeting
- May 18 10:00 Regular Council Meeting
- May 22 5:00 Planning Commission
- May 22 6:30 CAP Meeting
- May 24 8:30 EDA
- May 24 10:30 Executive Committee