



City Council Meeting Minutes

December 1, 2021 at 6:30pm

City Council Chambers |315 Main Street South

IN ATTENDANCE – Mayor Carl Pederson, Councilor Kyle Palmer, Councilor Gina Pettie, Councilor Steve Ovick and Councilor Mary Kay Sloan

STAFF IN ATTENDANCE – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Parks and Recreation Director Stacy O'Rourke, Public Works Supervisor Maury Montbriand, Liquor Operations Manager Lara Smetana, Fire Chief Tom Miller and Community Development Director Mike Gainor.

OTHERS IN ATTENDANCE – WCMP Representative, Citizen Rita Sanders

CALL TO ORDER – Mayor Carl Pederson called the meeting to order at 6:30pm

PUBLIC FORUM – Citizen Rita Sanders spoke regarding the difficulties she has experienced with City staff in getting a resolution to a situation that occurred at her home when Public Works was doing routine maintenance.

CONSIDERATION AND APPROVAL OF AGENDA – Councilor Pettie made a motion to approve the agenda. Councilor Palmer seconded. Motion carried.

CONSIDERATION AND APPROVAL OF MINUTES – November 18, 2021 – Councilor Pettie made a motion to approve the minutes with amendments recommended by Councilor Sloan. Councilor Palmer seconded. Motion carried.

PUBLIC HEARING - TRUTH IN TAXATION 2022 PROPOSED PROPERTY TAX LEVY - Mayor Pederson opened the public hearing at 6:43pm. Hearing no requests to be heard, the public meeting was closed at 6:43pm.

CONSENT ITEMS - The following consent items were submitted:

- a. Liquor License Renewals
- b. Resolution 21-52 ARPA Funds - \$171,996
- c. Resolution 21-53 Amendment to Resolutions 20-43 and 21-33 Approval of Martin and Suzen Carey Minor Subdivision.

d. Donation to the Fire Department - \$250 from Laura and Daniel Aasen.

Motion made by Councilor Ovick to approve the Consent Items as presented.

Seconded by Councilor Sloan. Motion carried. Councilor Sloan did request a "Thank you" letter be sent for the donation to the PCFD.

UNFINISHED BUSINESS - Councilor Sloan requested that Citizen Rita Sanders' Situation from the Public Forum be added to this portion of the meeting. Her comments and situation were discussed and it was requested that a letter be sent to Ms. Sanders identifying the ways that she can get resolution.

NEW BUSINESS –

a. A Place for You Grant Request. *Mayor Pederson made a motion to continue with the already budgeted \$2500 for 2022. Councilor Palmer seconded. Motion carried.*

b. Request for State Aid. *Mayor Pederson made a motion to release the funds. Councilor Sloan seconded. Motion carried with Councilor Palmer abstaining.*

c. Sign for 315 Main Street South. Tabled.

e. Approval of Resolution 21-51 2022 Property Tax Levy. Councilor Sloan made a motion to approve the 2022 Property Tax Levy. Councilor Ovick seconded. Motion carried.

f. Accounting - HR - Asset Management System Proposal. Councilor Ovick made a motion to approve the proposal. Councilor Sloan seconded. Motion carried.

g. Interim Treasurer Contract Extension - Mayor Pederson made a motion to approve the extension with a severability clause with 30 day notice. Councilor Ovick seconded. Motion carried.

h. MN DEED Grant- An opportunity to apply for a grant through MN DEED to be awarded 1.5M with a match of 1.5M to be utilized in refurbishing 315 Main St S has come up with a deadline of December 6. Councilor Sloan made a motion to allow staff to pursue the grant for the intended purpose. Mayor Pederson seconded. Motion carried with Councilor Palmer voting "no". He requests more information on the building.

ENGINEERING REPORT -

a. Kajo and Gregor Lift Station Improvements - Mayor Pederson made a motion to authorize the creation of a design and plan with estimates. Councilor Ovick seconded. Motion carried.

b. 2022 Mill and Overlay

c. Approve AFP#9 (final) for the 2020 Street Project in the amount of #34,210.22

d. Approve AFP#3 (final) for phase 2 of the 2020 Street Project in the amount of #11, 065.85

FINANCE - None

DEPARTMENT REPORTS - The Bottle Shop, PCFD and Public Works provided their monthly reports.

MAYOR'S REPORT – Mayor Pederson discussed the need to support businesses.

COUNCIL CONCERNS/MISC. – None

ADJOURN- Motion was made by Councilor Pettie made a motion to adjourn at 8:47pm, seconded by Councilor Sloan.

Motion Carried.

Carl Pederson, Mayor

Scott Hildebrand, City Administrator

Minutes taken by Deputy Clerk Billi Larson

Next Regular Council meeting is December 16, 2021

City of Pine City

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