



## **Regular City Council Meeting Minutes**

February 16, 2023 Meeting 10:00am

City Council Chambers | 315 Main Street South

**IN ATTENDANCE** – Mayor Carl Pederson, Councilor Steve Ovick, Councilor David Hill, Councilor Kyle Palmer, Councilor Gina Pettie

**STAFF IN ATTENDANCE** – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Liquor Store Manager Lara Smetana, Community Development Director Mike Gainor, Budget Analyst Nicole Tricker, Public Works Director [Maury Montbriand](#), Bottle Shop Manager Lara Smetana, Fire Chief Tom Miller, Parks and Recreation Manager Angela Cummings.

**CALL TO ORDER** – Mayor Carl Pederson called the meeting to order at 10:00am.

**CONSIDERATION AND APPROVAL OF AGENDA** – *Councilor Ovick made a motion to approve the agenda with the addition of New Business items – A. Discussion of Snow Plowing and the Fawn Meadows Development. Councilor Hill seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Pettie and Hill voting aye. None opposed.*

### **PUBLIC FORUM -**

*Jordan Petranek from the Pine City Soccer Association presented their desire to use the fields from Airport Rd. She indicated that she knew that the property was for sale and the potential was there that if it sells they wouldn't be able to utilize the fields. She was asked by council to provide the items the City would be responsible for and that a written agreement would need to be in place.*

**SHERIFF'S UPDATE** – *There was no representative present to provide a Sheriff's Update.*

### **PUBLIC HEARINGS/PRESENTATIONS**

- a. Presentation regarding City Council Duties/Open Meetings/Open Records/Conflict of Interest Issues – Allissa Harrington, Flaherty and Hood. Educational session for the new year.

- b. Presentation regarding IT project status – City Hall, Fire Department, Liquor Store and Public Works. The situation was discussed and it was discovered that several staff and most of the Council members have not been integrated over to the new mn.gov email addresses. A list is to be sent to Kevin. ParSecurity agreed to have the Fire Hall technology up and running in 3-4 weeks. A monthly department report has been requested. Kevin Medeiros also indicated to Council that the remain balance yet to be billed was between \$6,000-\$9,000.

### **CONSENT ITEMS -**

- a. Approval of Regular Council Meeting Minutes – January 11, 2023 and February 1, 2023
- b. Approval of Check Detail Register
- c. Approval of YTD Rev/Exp Report
- d. Approval of YTD Budget by Department - Report
- e. Approval of Bingo Application – American Legion
- f. Approval of Administrative Assistant

*Councilor Pettie made a motion to approve the consent items. Councilor Ovick seconded. The motion passed with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. None opposed.*

### **OLD BUSINESS –**

- a. Update and Discussion regarding Robinson Park public survey –
- b. Update and Discussion regarding 315 Main Street South HVAC and Fire Suppression project Grant Discussion

*– Discussion will be ongoing regarding the options to renovate and how the renovations will be paid for. Mayor Pederson suggested using ARPA funds or a Rural Development grant.*

### **NEW BUSINESS -**

- a. Discussion regarding the snow plowing in the Fawn Meadows Development – *There was discussion brought forth by a complaint by a resident in that development regarding the quality of the snow plowing service. It is an incomplete development that the City doesn't have jurisdiction over but plows as a public safety service.*

### **PLANNING/COMMUNITY DEVELOPMENT/ENGINEERING BUSINESS –**

- a. Discussion and Approval of Resolution 20230216-10 – Establishing Deed Restriction – *Mayor Pederson a motion to approve the resolution. Councilor Hill seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. None opposed.*

### **DEPARTMENT/COMMITTEE REPORTS**

- a. Administration
- b. Fire

- c. Liquor -
- d. Parks
- e. Public Works

### **13. Mayor's Report**

**14. Council Concerns** - Councilor Palmer stated that he'd like to discuss a new annexation plan in the near future.

**ADJOURN**- Councilor Palmer made a motion to adjourn. Councilor Hill seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Pettie and Hill voting aye. Meeting adjourned at 12:46pm.

Minutes taken by Deputy Clerk Billi Larson  
Next regular Council meeting is March 1, 2023