



Regular City Council Meeting Minutes

February 1, 2023 Meeting 6:30pm

City Council Chambers | 315 Main Street South

IN ATTENDANCE – Councilor Steve Ovick (Virtual - 930 3rd Ave SW, Pine City), Councilor David Hill, Councilor Gina Pettie. Mayor Pederson and Councilor Palmer were absent for this meeting.

STAFF IN ATTENDANCE – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Liquor Store Manager Lara Smetana, Community Development Director Mike Gainor, Budget Analyst Nicole Tricker, Public Works Director Maury Montbriand, Bottle Shop Manager Lara Smetana, Fire Chief Tom Miller, Parks and Recreation Manager Angela Cummings.

CALL TO ORDER – Mayor Carl Pederson called the meeting to order at 6:32pm.

CONSIDERATION AND APPROVAL OF AGENDA – *Councilor Hill made a motion to approve the agenda with the amendments of removing items 6(a) and 8(b) from the agenda due to not having the full Council present. Councilor Ovick seconded. Motion carried with Councilors Ovick, Pettie and Hill voting aye. None opposed.*

PUBLIC FORUM -

There were no persons present for the public forum.

PUBLIC HEARINGS/PRESENTATIONS/CORRESPONDENCE

- a. Presentation regarding City Council Duties / Open Meetings / Open Records / Conflict of Interest Issues - Flaherty Hood (Tabled until next meeting)
- b. Thank you letter - Sleep in Heavenly Peace
- c. Press Release - Moody's Investors Services

CONSENT ITEMS:

- a. Approval of Meeting Minutes - January 19, 2023 Regular Council Meeting
- b. Approval of Paid Check Detail Register
- c. Approval of YTD Revenue / Expense Report
- d. Approval of YTD Expenditures by Department Report
- e. Approval of Fire Officer Appointment
- f. Approval of Temporary Liquor Application - Pine Center for the Arts

Councilor Hill made a motion to approve the consent items. Councilor Pettie seconded. Motion carried with Councilors Ovick, Hill and Pettie voting aye. None opposed.

NEW BUSINESS

- a. Discussion and Possible Action regarding Banner Policy - No action taken.
- b. Discussion and Possible Action regarding Finance Manager Position - Councilor Pettie made a motion to approve the posting of the position. Councilor Hill seconded. Motion carried with Councilors Ovick, Hill and Pettie voting aye. None opposed.

OLD BUSINESS

- a. Discussion and Possible Action Regarding Fire Contract - Councilor Hill made a motion to move forward with the 2024 contracts. Councilor Pettie seconded. Motion carried with Councilors Ovick, Hill, and Pettie voting aye. None opposed.
- b. Discussion regarding Ordinance 20230301-01 - 2023 Fee Schedule - This item was tabled for the next meeting.

PLANNING/COMMUNITY DEVELOPMENT/ENGINEERING BUSINESS

- a. Discussion and Possible Action regarding EDA RLF Policy - Councilor Hill made a motion to adopt the EDA RLF Policy as written. Councilor Ovick seconded. Motion carried with Councilors Ovick, Hill and Pettie. None opposed.
- b. Community Development Report

DEPARTMENT/COMMITTEE REPORTS

- a. Administration
- b. Fire
- c. Liquor
- d. Parks
- e. Public Works

MAYOR'S REPORT - Mayor Pederson was not present to provide a report.

ADJOURN- Councilor Hill made a motion to adjourn. Councilor Ovick seconded. Motion carried with Councilors Ovick, Pettie and Hill voting aye. Meeting adjourned at 7:05pm.

Minutes taken by Deputy Clerk Billi Larson
Next regular Council meeting is February 17, 2023