



City Council Meeting Minutes
January 20, 2022 at 10:00am
City Council Chambers |315 Main Street South

IN ATTENDANCE – Councilor Kyle Palmer, Councilor Gina Pettie, Councilor Steve Ovick. Councilor Mary Kay Sloan participated virtually from 1562 Hamline Avenue, St. Paul, MN 55108.

STAFF IN ATTENDANCE – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Parks and Recreation Director Stacy O'Rourke, Public Works Supervisor Maury Montbriand, Liquor Operations Manager Lara Smetana, Fire Chief Tom Miller and Community Development Director Mike Gainor.

CALL TO ORDER – Council President and Acting Mayor Steve Ovick called the meeting to order at 10:01am.

CONSIDERATION AND APPROVAL OF AGENDA – Councilor Pettie made a motion to approve the agenda. Councilor Palmer seconded. Motion carried.

PUBLIC FORUM – There was a call for public comment but hearing none the public forum was closed.

PUBLIC HEARINGS/PRESENTATIONS – There were no public hearings or presentations.

SHERIFF'S UPDATE - There was no update from the Sheriff's office.

CONSENT ITEMS - The following consent items were submitted:

- a. January 05, 2022 Minutes
- b. December 2021 YTD Rev-Exp
- c. December 2021 Check Detail
- d. December 2021 Payroll Check Register
- e. 2021 Expenditures by Department
- f. Fire Lt. Promotions

A motion was made by Councilor Pettie to approve the consent Items as presented.

Seconded by Councilor Palmer. Motion carried.

UNFINISHED BUSINESS - There was no unfinished business on this agenda.

NEW BUSINESS –

- a. Discussion and Approval of Bookkeeper Posting - Councilor Pettie made a motion to approve the internal posting of the position. Councilor Palmer seconded. Motion carried.
- b. Discussion and Approval of 2022 Non-Union Staff wages - It was requested by Councilor Sloan that this item be removed from the agenda until further notice.
- c. Discussion and possible action regarding Sales Tax. It was discussed that the deadline for submissions is January 31, 2022. It was decided that City Administrator Hildebrand would research if it was possible to compile the data needed for the submission with only 11 days until the deadline and call for a special meeting if it appears that approval would be needed from Council to move forward with the submission.

PLANNING/COMMUNITY DEVELOPMENT/ENGINEERING REPORT -

- a. Final pay application - Woodpecker Ridge 2nd - 2019 Street Project. Project came in under bid. The warranty for the work starts when the final payment has been issued. Councilor Palmer made a motion to approve the final payment. Councilor Ovick seconded. Motion Carried.
- b. 8th and Golf - Special Benefits Discussion and Appraisal - There was discussion regarding possible options and the impact it would have on Wilcox as far as parking and plowing conditions. Greg Anderson from SEH will sketch additional parking numbers.

MAYOR'S REPORT – None

COUNCIL CONCERNS/MISC. – The Councilors did not have any concerns to report.

ADJOURN- Motion was made by Councilor Pettie made a motion to adjourn at 10:53a, seconded by Councilor Palmer.

Motion carried and the meeting adjourned.



Steve Ovick, Acting Mayor



Scott Hildebrand, City Administrator

Minutes taken by Deputy Clerk Billi Larson
Next Regular Council meeting is February 2, 2022.