



MINUTES

Regular Evening Meeting

6:30 PM - Wednesday, January 3, 2024
City Hall Council Chambers

The City of Pine City Council met in Regular Evening Meeting on Wednesday, January 3, 2024 at 6:30 PM in the City Hall Council Chambers.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

6:30 pm

2. ROLL CALL

Councilor Pettie, Councilor Hill, Mayor Pederson, Councilor Palmer were all in attendance.

3. CONSIDERATION AND APPROVAL OF AGENDA

Councilor Pettie motioned to approve agenda. Councilor Palmer second. Motion carried unanimously.

4. PUBLIC FORUM

This is an opportunity for citizens to present items to the Council that are not on the agenda. Each presentation is limited to three (3) minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, Staff will arrange for that.

Mitch Thompson, 19559 Ridgeway Rd, Pine City, presented possible offer to purchase 315 Main Street S. and turn into affordable housing. House 20-35 families on all three levels. There would be no changes to the outside. Council suggested that he bring a more comprehensive plan for council to discuss. Mayor Pederson made a last call for open forum. Open forum closed.

5. PUBLIC HEARINGS / PRESENTATIONS / CORRESPONDENCE

6. SHERIFF UPDATE

Deputy Moe was present. He stated the Sheriff's office had received some calls of concern at 7th Ave. NE. However, his department has been watching this area and have seen no concerns. Deputy Moe asked if the council had any concerns. Councilor Hill asked about the new patrol hours in place. Deputy Moe confirmed that Pine City is under the 80 hours of patrol.

7. CONSENT ITEMS

Councilor Palmer inquired about the check detail report. He noticed the library significantly overspent their 2023 budget and he requested to suspend all library spending until a contract between the city and the library has been activated. Administrator Hildebrand commented that there is no longer a library committee and has suggested that a representative from the library come to council. There is currently no contract between the city and the library. Councilor Pettie motioned to approve this spending freeze and items on the consent agenda. Councilor Hill second. Motioned carried unanimously.

7.1. APPROVAL OF MINUTES

7.2. APPROVAL OF CHECK DETAIL REPORT

7.3. APPROVAL OF PAYROLL REGISTER

7.4. APPROVAL TO SELL SURPLUS PROPERTY

7.5. APPROVAL OF BREWER OFF SALE MALT LIQUOR LICENSE

7.6. APPROVAL OF GAMBLING PERMIT

8. OLD BUSINESS

8.1. DISCUSSION REGARDING FILLING THE COUNCIL VACANCY POSITION

Council Interviews will be Wednesday, January 24th, 6:30pm at 315 Main Street South.

Councilor Pettie motioned to approve. Councilor Hill second. Motion carried unanimously.

8.2. DISCUSSION AND CLARIFICATION REGARDING LAW ENFORCEMENT SERVICES CONTRACT.

Mayor Pederson stated that the new contract is set for 80 hours, or it could be pared back. Councilor Pettie motioned to keep contract as is. Councilor Palmer second. Motion passed unanimously.

9. NEW BUSINESS

9.1. MAYORAL DESIGNATION OF 2024 ACTING MAYOR TO SERVE IN MAYOR'S ABSENCE.

Mayor Pederson motioned for Councilor Gina Pettie to serve as acting mayor in the mayor's absence. Councilor Palmer second. Motion carried unanimously.

9.2. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20240103-01 - DESIGNATION OF OFFICIAL 2024 NEWSPAPER

Councilor Hill motioned to approve. Councilor Pettie second. Motioned carried unanimously.

9.3. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20240103-02 - DESIGNATION OF OFFICIAL SIGNERS ON FINANCIAL ACCOUNTS

Councilor Hill motioned to approved. Councilor Pettie second. Motion carried unanimously.

**9.4. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20240103-03
- DESIGNATION OF OFFICIAL DEPOSITORIES**

Councilor Hill motioned to approve. Councilor Pettie second. Motion carried unanimously.

**9.5. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20240103-04
- TO NOT WAIVE STATUTORY TORT LIMITS**

Councilor Hill motioned to approve. Councilor Palmer second. Motion passed unanimously.

**9.6. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20240103-05
- ESTABLISHING PRECINCT AND POLLING PLACE FOR 2024
ELECTIONS**

Mayor Pederson motioned to approve. Councilor Palmer second. Motion passed unanimously.

**9.7. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20240103-06
- APPROVAL OF FISCAL AGENT FOR HINCKLEY / PINE CITY FLAMES**

Councilor Pettie motioned to approve. Councilor Palmer second. Motion carried unanimously.

**9.8. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20240103-07
- COMMITTING A PORTION OF CAPITAL IMPROVEMENT FUNDS FOR
EMERGENCY**

Mayor Pederson motioned to approve. Councilor Hill second. Motion carried unanimously.

**9.9. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 20240103-08
- AMENDING RESOLUTION 20231206-39 - TRANSFER OF EDA AND HRA
FUNDS**

Councilor Pettie motioned to approve. Councilor Hill second. Motion carried unanimously.

**9.10. DISCUSSION AND POSSIBLE APPROVAL OF PARKS COMMITTEE
MEMBER**

Mayor Pederson motioned to approve. Councilor Pettie second. Motion carried unanimously. Calvin Stenlund stated that he spent 5 1/2 years with the city's parks and recreation department, before Brock Bloomquist came to oversee the department. Cal would like to continue with the improvements that have been happening with Brock and see more ADA accessibility.

**9.11. DISCUSSION AND POSSIBLE APPOINTMENT OF COMMITTEE /
COMMISSION MEMBERS**

No action taken. Council will revisit the first meeting in February 2024.

**9.12. DISCUSSION AND POSSIBLE ACTION REGARDING COUNCIL /
COMMITTEE MEETING SCHEDULE**

Councilor Palmer suggested that there be an end of year session to see if residents agree with the times of meetings. Maybe some time in November in order to get residents involvement with scheduling. Mayor Pederson motioned to approve. Councilor Pettie second. Motion carried unanimously.

9.13. DISCUSSION AND POSSIBLE APPROVAL OF BEACH BATHROOM BIDS
Brock Bloomquist was disappointed that several local bids did not come in. Councilor Hill motioned to approve. Councilor Pettie second. Motion carried unanimously.

9.14. REVIEW AND DISCUSSION OF PROPOSED 2024 FEE SCHEDULES
Administrator Hildebrand stated that proposed 2024 fee schedule needs a little more reviewing. It should be set for approval at next council meeting.

9.15. DISCUSSION AND POSSIBLE SCHEDULING OF VISIONING SESSION
Visioning Session set for January 26, 2024 at 1:00 pm.

10. PLANNING / COMMUNITY DEVELOPMENT / ENGINEERING BUSINESS

10.1. DISCUSSION AND POSSIBLE ACTION REGARDING 2024 STREET PROJECT BIDS.

City engineer stated that he received 8 bids on the 10th Street SW project. Mayor Pederson suggested talking with residents. Some do not want this project and are calling it "fluff." Council suggested that notice should be sent to the public and get input. Mayor Pederson suggested to table this, have discussions, and include the public. We will come back to this the first meeting in February. The Mayor thanked Greg for his service.

10.2. DISCUSSION AND POSSIBLE APPROVAL OF ROAD MAINTENANCE AGREEMENT BETWEEN THE CITY AND PINE CITY TOWNSHIP FOR A PORTION OF FREEDOM ROAD.

Councilor Pettie suggested to table this until Maury, Public Works Director, is able to look over this and bring it back to council for discussion.

11. DEPARTMENT REPORTS

11.1. ADMINISTRATION

11.2.

11.3.

11.4. PARKS

11.5.

12. CLOSED SESSION

Mayor Pederson closed the open session agenda at 8:19 pm. Councilor Pettie motioned to open the Closed City Council meeting at 8:26 pm on 01/03/2024. Councilor Palmer second. Motion passed unanimously.

12.1. CLOSED SESSION - EVALUATION OF THE PERFORMANCE OF CITY OF PINE CITY EMPLOYEES UNDER MINNESOTA STATUTES, SECTION 13D.05, SUBDIVISION 3.

EXEMPT NON-UNION EMPLOYEE TO BE DISCUSSED - SCOTT W. HILDEBRAND, CITY ADMINISTRATOR

Those present for the closed council session were Mayor Pederson, Councilor Pettie,

Councilor Hill, Councilor Palmer, and City Attorney Christina Petsoulis of Flaherty & Hood P.A. via telephone.

Mayor Pederson motioned to end the Closed Council Session and return to open council session. Councilor Palmer second. Motion passed unanimously. Council Meeting opened 10:12 pm.

Mayor Pederson stated that it is the goal of council to move forward in a positive way. Council will finish Administrator Hildebrand's performance and salary review at the next council meeting. City Attorney, Christina Petsoulis, will be present at that meeting.

13. MAYOR'S REPORT

14. COUNCIL CONCERNS

15. ADJOURN

Councilor Pettie motioned to adjourn the 01/03/2024 council meeting. Councilor Palmer second. Motion carried unanimously. Meeting adjourned at 10:15 pm.



CAO

acting 

Mayor