



MINUTES

Regular Evening Meeting

6:30 PM - Wednesday, July 5, 2023

City Hall Council Chambers

The City of Pine City Council met in Regular Evening Meeting on Wednesday, July 5, 2023 at 6:30 PM in the City Hall Council Chambers.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Pederson called the meeting to order at 6:30pm.

2. **ROLL CALL**

3. **CONSIDERATION AND APPROVAL OF AGENDA**

Councilor Ovick made a motion to approve the agenda as presented. Councilor Hill seconded the motion. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye.

4. **PUBLIC FORUM**

This is an opportunity for citizens to present items to the Council that are not on the agenda. Each presentation is limited to three (3) minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, Staff will arrange for that.

There were no persons wishing to speak for the public forum.

5. **PUBLIC HEARINGS / PRESENTATIONS / CORRESPONDENCE**

There were no public hearings or presentations for this meeting.

6. **SHERIFF UPDATE**

There was no update from the Sheriff's Office for this meeting.

7. **CONSENT ITEMS**

Councilor Ovick made a motion to approve the Consent Agenda items. Councilor Hill seconded that motion. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye.

7.1. **APPROVAL OF MINUTES**

7.2. **APPROVAL OF MOBILE FOOD UNIT APPLICATION**

- 7.3. APPROVAL OF CHECK DETAIL REPORT
 - 7.4. APPROVAL OF PAYROLL REGISTER
 - 7.5. APPROVAL OF GAMBLING PERMIT
 - 7.6. APPROVAL OF SPECIAL EVENT PERMIT
 - 7.7. APPROVAL OF GAMBLING PERMIT
 - 7.8. APPROVAL OF PINE CITY FIRE DEPARTMENT NEW HIRES.
 - 7.9. APPROVAL OF GAMBLING PERMITS
 - 7.10. APPROVAL OF TEMPORARY LIQUOR LICENSE
 - 7.11. APPROVAL OF TEMPORARY LIQUOR LICENSE
 - 7.12. APPROVAL OF MOBILE FOOD UNIT PERMIT
 - 7.13. APPROVAL OF MOBILE FOOD UNIT PERMIT
8. OLD BUSINESS
- 8.1. DISCUSSION REGARDING VOYAGEUR BOTTLE SHOP LOI
 - 8.2. DISCUSSION AND POSSIBLE DIRECTION REGARDING 315 MAIN STREET PROJECT.
9. NEW BUSINESS
- 9.1. DISCUSSION AND POSSIBLE ACTION REGARDING SMALL CITIES DEVELOPMENT LOAN REPAYMENT

Moved by Councilor Gina Pettie, seconded by Councilor Kyle Palmer, Councilor Pettie made a motion to approve a 60-day extension. It was requested that a letter be given that outlines the terms of the extension and that the city would like to hold the funds. Councilor Palmer seconded the motion.

Carried by the following votes:

Ayes: Mayor Carl Pederson, Councilor David Hill, Councilor Gina Pettie, Councilor Kyle Palmer, and Councilor Steve Ovick

- 9.2. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION 20230705-22 - BUDGET TRANSFER FROM LIQUOR FUND FOR FIRE TRUCK AND HILLTOP PROJECT.

Moved by Councilor Steve Ovick, seconded by Mayor Carl Pederson, Councilor Ovick made a motion to approve the transfer from the Liquor Fund for the Fire Truck and Hilltop Project. Mayor Pederson seconded the motion.

Carried by the following votes:

Ayes: Mayor Carl Pederson, Councilor David Hill, Councilor Gina Pettie, Councilor Kyle Palmer, and Councilor Steve Ovick

- 9.3. DISCUSSION AND POSSIBLE ACTION REGARDING FIRE MAINTENANCE CONTRACT.

Moved by Mayor Carl Pederson, seconded by Councilor David Hill, Mayor Pederson made a motion to accept the bid from EAM for the annual testing and servicing of pumps. Councilor Hill seconded the motion.

Carried by the following votes:

Ayes: Mayor Carl Pederson, Councilor David Hill, Councilor Gina Pettie, Councilor Kyle Palmer, and Councilor Steve Ovick

9.4. DISCUSSION AND POSSIBLE ACTION REGARDING BANNER HANGING CONTRACT.

Moved by Councilor Steve Ovick, seconded by Councilor Kyle Palmer, Councilor Ovick made a motion to approve the banner hanging contract. Councilor Palmer seconded the motion.

Carried by the following votes:

Ayes: Mayor Carl Pederson, Councilor David Hill, Councilor Gina Pettie, Councilor Kyle Palmer, and Councilor Steve Ovick

9.5. DISCUSSION AND POSSIBLE ACTION REGARDING ICE BREAKER PURCHASE.

Moved by Mayor Carl Pederson, seconded by Councilor David Hill, Mayor Pederson made a motion to move forward with the bid using ARPA funds. Councilor Hill seconded the motion.

Carried by the following votes:

Ayes: Mayor Carl Pederson, Councilor David Hill, Councilor Gina Pettie, Councilor Kyle Palmer, and Councilor Steve Ovick

9.6. DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE OF A REVERSIBLE FRONT FALLS PLOW.

Moved by Mayor Carl Pederson, seconded by Councilor Kyle Palmer, Mayor Pederson made a motion to move forward with the acquisition of a reversible front falls plow. Councilor Palmer seconded the motion.

Carried by the following votes:

Ayes: Mayor Carl Pederson, Councilor David Hill, Councilor Gina Pettie, Councilor Kyle Palmer, and Councilor Steve Ovick

9.7. DISCUSSION AND POSSIBLE ACTION REGARDING PUMP UPGRADE FOR NORTHRIDGE LIFT STATION.

Moved by Mayor Carl Pederson, seconded by Councilor Steve Ovick, Mayor Pederson made a motion to allow the upgrade of the pump at Northridge Lift Station up to \$20,000. Councilor Ovick seconded the motion. Further discussion on the motion was to put the request for bids on the website and if no other bid is obtained, justification of one bid needs to be documented. It was also requested that in the future the bids be obtained before a motion is request.

Carried by the following votes:

Ayes: Mayor Carl Pederson, Councilor David Hill, Councilor Gina Pettie, Councilor Kyle Palmer, and Councilor Steve Ovick

9.8. DISCUSSION AND POSSIBLE ACTION REGARDING AIR CONDITIONER AT VOYAGEUR BOTTLE SHOP.

Moved by Councilor Kyle Palmer, seconded by Councilor Gina Pettie, Councilor Palmer made a motion to approve the purchase of an air conditioner at Voyageur Bottle Shop. Councilor Pettie seconded the motion.

Carried by the following votes:

Ayes: Mayor Carl Pederson, Councilor David Hill, Councilor Gina Pettie, Councilor Kyle Palmer, and Councilor Steve Ovick

9.9. DISCUSSION AND POSSIBLE ACTION REGARDING ECCC FRANCHISE AGREEMENT AND CITY REPRESENTATION AT MEETINGS.

This item has been tabled for the 7/20/2023 City Council meeting.

10. PLANNING / COMMUNITY DEVELOPMENT / ENGINEERING BUSINESS

10.1. DISCUSS 2023 COMPREHENSIVE PLAN

It was requested that a plan for annexation be added to the Comprehensive Plan.

10.2. PLANNING STAFF REPORT

11. DEPARTMENT / COMMITTEE REPORTS

11.1. ADMINISTRATION

11.2. PCFD

11.3. FIRE & LIFE SAFETY

11.4. PARKS AND PUBLIC BUILDINGS

It was discussed that a contest for the naming of the Dog Park be posted on the website and social media.

11.5. PUBLIC WORKS

11.6. VOYAGEUR BOTTLE SHOP

12. MAYOR'S REPORT

13. COUNCIL CONCERNS

It was brought up that Councilor Pettie still does not have access to her pinecitymn.gov email account.

14. ADJOURN

Councilor Pettie made a motion to adjourn the meeting. Councilor Ovick seconded the motion. The motion passed with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. The meeting adjourned at 7:53pm.



CAO



Mayor