



# City of Pine City

## Agenda

Regular City Council Meeting - 1st Wednesday

Wednesday, June 7, 2023 @ 6:30 PM

City Hall Council Chambers

<https://v.ringcentral.com/launcher/202983756>

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Page

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

### 2. ROLL CALL

### 3. CONSIDERATION AND APPROVAL OF AGENDA

### 4. PUBLIC FORUM

This is an opportunity for citizens to present items to the Council that are not on the agenda. Each presentation is limited to three (3) minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, Staff will arrange for that.

### 5. SHERIFF UPDATE

### 6. PUBLIC HEARINGS / PRESENTATIONS / CORRESPONDENCE

- |      |  |         |
|------|--|---------|
| 6.1. | Public Hearing - Ordinance 20230607-04 - Amending Subsection (d) of 3.28.030 Cemetery Land Use of the Pine City Municipal Code.<br><a href="#">Ordinance 20230607-04</a> | 6 - 7   |
| 6.2. | Public Hearing - Ordinance 20230607-05 - Chapter 5.12 Lawful Gambling of the Pine City Municipal Code.<br><a href="#">Ordinance 20230607-05</a>                          | 8 - 11  |
| 6.3. | Public Hearing - Ordinance 20230607-06 - Permitting Land Annexation<br><a href="#">Annexation Memorandum</a><br><a href="#">Ordinance 20230607-06</a>                    | 12 - 24 |
| 6.4. | Discussion and Possible Public Hearing - Ordinance 20230607-07<br>Public Consumption   | 25 - 27 |

[Ordinance 20230607-07](#)  
[Parks and Recreation Department - Alcohol Policy](#)

- 6.5. Highlight presentation of the 2023 LMC Legislative Recap. 28 - 69  
[2023 LMC Legislative Recap](#)

**7. CONSENT ITEMS**

- 7.1. Approval of Minutes May 18, 2023 Regular City Council Meeting 70 - 77  
[Regular City Council Meeting Minutes - 18 May 2023](#)
- 7.2. Approval of Minutes May 31, 2023 Special City Council Meeting 78 - 79  
[Special City Council Meeting Minutes - 31 May 2023](#)
- 7.3. Approval of Check Detail Report 80 - 88  
[Check Detail Report](#)
- 7.4. Approval of Payroll Register 89 - 95  
[Payroll Register](#)
- 7.5. Approval of ECMECC Contract 96 - 98  
[ECMECC Contract](#)
- 7.6. Approval of Temporary Lifeguard positions. 99 - 100  
[Seasonal Lifeguard Memo](#)
- 7.7. Approval of Seasonal Help positions. 101  
[Seasonal Parks Hire Memo](#)
- 7.8. Approval of Mechanic Position 102  
[Mechanic Memo](#)
- 7.9. Approval of Pine County Agricultural Society Temporary Liquor Permits - Pine County Fair 103 - 105  
[Pine Ag Fair Temp Liquor License Application](#)
- 7.10. Approval of Mobile Food Unit Application 106 - 110  
[Original Hockey Mom Brownies](#)
- 7.11. Approval of Mobile Food Truck Application 111 - 117  
[Thai 1 on Limited](#)
- 7.12. Freedom Fest Fireworks Permit Application 118 - 127  
[2023 Freedom Fest Fireworks Permit Application](#)

**8. OLD BUSINESS**

- 8.1. Discussion and Possible Action regarding Water Meter Testing

8.2. Discussion and Possible Action regarding Fire on the Snake.

## 9. NEW BUSINESS

- 9.1. Discussion and Possible Action regarding appointment to the Planning Commission. 128 - 129  
[Swanson Committee Application](#)
- 9.2. Discussion and Possible Action regarding Resolution 20230607-14, approving participation in a joint grant to research a potential Fire District. 130 - 131  
[Resolution 20230607-14 Fire Service Planning District Grant](#)  
[Estimated cost of Grant study](#)
- 9.3. Discussion and Possible Action regarding Resolution 20230607-15 - Adopting the Standard Allowance recommendation for ARPA Funds. 132 - 133  
[Resolution 20230607-15 ARPA Standard Allowance](#)
- 9.4. Discussion and Possible Action regarding Forced Abatement 134 - 135  
[Resolution 20230607-16 Forced Abatement](#)
- 9.5. Discussion and Possible Action regarding the purchase of a Tractor by Public Works. 136 - 150  
[Tractor Purchase Memo and Bid](#)
- 9.6. Discussion regarding Printer / Scanner Contract 151 - 153  
[Pine City Cost Study](#)  
[Metro Sales Contract](#)

## 10. PLANNING / COMMUNITY DEVELOPMENT / ENGINEERING BUSINESS

- 10.1. Discussion and Possible Action on Ordinance 20230518-03 - Amending Chapter 13.44.030 - Mixed Use District - of the Pine City Code. 154  
[Ordinance 20230518-03](#)
- 10.2. Discussion and Possible Action regarding 2024 Street Project (10th Street SW). 155 - 156  
[2024 Street Improvements - Feasibility Report Memorandum](#)  
[Resolution 20230607-17 Ordering Preparation of Report on Improvements](#)
- 10.3. Discussion and Possible Action regarding Resolution 20230503-13 Denying a Conditional Use Permit at 510 2nd Street SE and 129 6th Avenue SE 157 - 158  
[Resolution 20230518-13](#)

- |       |   |           |
|-------|---|-----------|
| 10.4. | Discussion and Possible Action regarding Resolution 20230607-18 Denying a Shoreland Variance Request.<br><a href="#">Resolution 20230607-18</a>   | 159 - 160 |
| 10.5. | Discussion and Possible Action regarding Resolution 20230607-19 Denying a Parking Variance request.<br><a href="#">Resolution 20230607-19</a>   | 161 - 162 |
| 10.6. | Discussion and Possible Action regarding Resolution 20230607-20 - Authorizing City Administrator to apply for funding assistance for the Wastewater Treatment Pond project.<br><a href="#">Resolution 20230607-20</a> | 163       |
| 10.7. | Discussion and Possible Action regarding Kajo & Gregor Lift Station Project<br><a href="#">Kajo &amp; Gregor - CO 3 with attachment</a><br><a href="#">Kajo &amp; Grego - AFP 2</a>                                   | 164 - 170 |
| 10.8. | Discussion and Possible Action regarding 2023 Mill and Overlay Project<br><a href="#">Recommended Award Letter</a>  | 171       |

## **11. DEPARTMENT / COMMITTEE REPORTS**

- |       |   |           |
|-------|---|-----------|
| 11.1. | Administration  |           |
| 11.2. | Fire<br><a href="#">Fire Memo</a>                                   | 172 - 173 |
| 11.3. | Fire and Life Safety<br><a href="#">Fire and Life Safety Report</a> | 174       |
| 11.4. | Liquor<br><a href="#">Liquor Store Report - May 2023</a>            | 175 - 177 |
| 11.5. | Parks   |           |
| 11.6. | Public Works  |           |

## **12. MAYOR'S REPORT**

## **13. COUNCIL CONCERNS**

## **14. ADJOURN**

## UPCOMING DATES

June 07 6:30 City Council Meeting  
June 09 10:00 Public Works Committee  
June 09 1:00 Ordinance Review Committee  
June 12 5:00 Parks Board Meeting  
June 14 10:30 Executive Committee Meeting  
June 19 **CITY OFFICES CLOSED**  
June 20 2:00 HRA  
June 22 10:00 Regular Council Meeting  
June 26 5:00 Planning Commission  
June 26 6:30 CAP Meeting  
June 28 8:30 EDA  
June 28 10:30 Executive Committee