



Regular City Council Meeting Minutes

March 1, 2023 Meeting 6:30pm

City Council Chambers | 315 Main Street South

IN ATTENDANCE – Mayor Carl Pederson, Councilor Steve Ovick, Councilor David Hill, Councilor Kyle Palmer, Councilor Gina Pettie (Virtually – 1415 S Rosemount Blvd, Key West FL.

STAFF IN ATTENDANCE – City Administrator Scott Hildebrand, Deputy Clerk Billi Larson, Community Development Director Mike Gainor, Fire Chief Tom Miller.

CALL TO ORDER – Mayor Carl Pederson called the meeting to order at 6:30pm.

CONSIDERATION AND APPROVAL OF AGENDA – *Councilor Ovick made a motion to approve the agenda. Councilor Hill seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Pettie and Hill voting aye. None opposed.*

PUBLIC FORUM -

Joe Carchedi – North Branch – Newest Board Member for Pregnancy Resources came to inquire of the Council any information he can gain regarding the status of the remodel project of 315 Main Street S. City Administrator Hildebrand has agreed to meet with him to discuss plans.

Calvin Stenlund – 320 14th St SW, Pine City – Came to request donations for Cambridge Surplus Food Distribution (CSFD).

SHERIFF’S UPDATE – *Deputy Sheriff (get from Scott or recording)*

PUBLIC HEARINGS/PRESENTATIONS

- a. Presentation – Hilltop Recreation Area Improvement – Marco Schisano spoke on behalf of the HRAIP group regarding the all the

CONSENT ITEMS -

- a. Approval of Regular Council Meeting Minutes – February 16, 2023
- b. Approval of Paid Check Register
- c. Approval of Payroll Check Register

Councilor Palmer made a motion to approve the consent items. Councilor Ovick seconded. The motion passed with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. None opposed.

OLD BUSINESS –

- a. Discussion regarding Ordinance 20230316-01 – 2023 Fee Schedule – Carrie and Andy from Rum River Consultants addressed the Council regarding their proposed fee changes for building and planning permits.
- b. Discussion and Update regarding Sprinkler System – 315 Main Street S – MSA has two companies interested in submitting RFP proposals for the project.
- c. Discussion and Update regarding Robinson Park Survey – MSA will bring information for the next meeting.

NEW BUSINESS -

- a. Discussion and Possible Action regarding Audit Proposal – Burkhardt Proposal and Engagement Agreement -*Mayor Pederson made a motion to accept the proposal. Councilor Pettie seconded. The motion carried with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. None opposed.*

PLANNING/COMMUNITY DEVELOPMENT/ENGINEERING BUSINESS –

- a. Discussion regarding potential stop signs at 8th and Golf – SHE will bring back to Council a presentation that includes plans for a 4-way or 2-way stop
- b. Update regarding Lift Station Project. *There will be a pre-conference with the contractor next week to begin the Kajo project.*

DEPARTMENT/COMMITTEE REPORTS

- a. Administration
- b. Fire
- c. Liquor -
- d. Parks
- e. Public Works

Closed Session – Non-union employee performance discussion pursuant to Minnesota Statute 13D.5 Subd 3.a.

Mayor's Report

Council Concerns

ADJOURN- Councilor Palmer made a motion to adjourn. Councilor Hill seconded.

Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Pettie and Hill voting aye. Meeting adjourned at 10:48pm.

Minutes taken by Deputy Clerk Billi Larson
Next regular Council meeting is March 16, 2023