



# MINUTES

## Regular City Council Meeting - 1st Wednesday

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6:30 PM - Wednesday, May 3, 2023

City Hall Council Chambers

The City of Pine City Council met in Regular City Council Meeting - 1st Wednesday on Wednesday, May 3, 2023 at 6:30 PM in the City Hall Council Chambers.

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Pederson called the meeting to order at 6:29pm.

**2. ROLL CALL**

Mayor Pederson, Councilors Palmer, Ovick, Hill, and Pettie were all present.

**3. CONSIDERATION AND APPROVAL OF AGENDA**

**3.1.**

Councilor Pettie made a motion to approve the agenda as published. Councilor Palmer seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. None opposed.

Carried

**4. PUBLIC FORUM**

This is an opportunity for citizens to present items to the Council that are not on the agenda. Each presentation is limited to three (3) minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, Staff will arrange for that.

**4.1. TERRY NEITZEL - FOLLOW-UP FROM PREVIOUS COUNCIL MEETING REGARDING NEIGHBOR'S GARBAGE/ORDINANCE ISSUE.**

Mr. Neitzel inquired of the Council about the data he requested. He was guided to stop by City Hall on Friday May 5, 2023 to pick up the print outs of his requested data.

**4.2. JOHN ROSTAD - AFSCME LOCAL REPRESENTATIVE**

Mr. Rostad addressed the Council to introduce himself as the new union representative for Pine City.

**5. SHERIFF UPDATE**

There was no one present from the Sheriff's Office to provide a report.

**6. PUBLIC HEARINGS / PRESENTATIONS / CORRESPONDENCE**

There were no Public Hearings/Presentations/Correspondence for this meeting.

**7. CONSENT ITEMS**

Councilor Ovick made a motion to approve Consent Agenda items 7.1-7.4. Mayor Pederson seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. None opposed.

Mayor Pederson made a motion to approve Consent Agenda items 7.5-7.6. Councilor Ovick seconded. Motion carried with Mayor Pederson and Councilors Ovick and Pettie voting aye. Councilors Palmer and Hill abstained due to their affiliation with the Pine City Fire Department Relief Association.

**7.1. APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING - APRIL 20, 2023**

**7.2. APPROVAL OF CHECK DETAIL REPORT**

**7.3. APPROVAL OF PAYROLL REGISTER**

**7.4. APPROVAL OF TEMPORARY LIQUOR PERMIT**

**7.5. APPROVAL OF TEMPORARY LIQUOR PERMIT**

**7.6. APPROVAL OF GAMBLING PERMIT**

**8. OLD BUSINESS**

**8.1. DISCUSSION AND POSSIBLE ACTION REGARDING LETTER OF INTENT FOR EVERGREEN SQUARE SHOPPING CENTER**

Tabled

**9. NEW BUSINESS**

**9.1. DISCUSSION AND POSSIBLE ACTION REGARDING SCHEDULING JOINT MEETINGS**

Councilor Hill wants to be on meetings. It was discussed that this meeting should be held within the next two weeks.

**9.2. DISCUSSION AND POSSIBLE ACTION REGARDING LOCATION OF PCFD RELIEF ASSOCIATION - FIRE ON THE SNAKE.**

Brandon Wimmer and Adam Zemek addressed the Council to ask if the Fire on the Snake event can be held at the Fire Hall. It was requested that the question be posed to City Attorney and brought back.

Councilor Palmer abstained from the discussion due to his affiliation with the Fire Department.

**10. PLANNING / COMMUNITY DEVELOPMENT / ENGINEERING BUSINESS**

**10.1. DISCUSSION AND POSSIBLE ACTION REGARDING PAY APP #1 - KAJO AND GREGOR LIFT STATION**

Councilor Ovick made a motion to approve the Pay App for the Kajo and Gregor Lift Station. Councilor Palmer seconded. The motion carried with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. None opposed.

**10.2. DISCUSSION AND POSSIBLE ACTION REGARDING 2023 MILL AND OVERLAY PROJECT**

Councilor Ovick made a motion to move forward with bids by June 2nd. Mayor Pederson seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. None opposed.

**10.3. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION 20230503-12 APPROVING A VARIANCE REQUEST TO 405 8TH STREET SW**

Mayor Pederson moved to adopt Resolution 20230503-12. Councilor Pettie seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. None opposed.

**10.4. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION 20230503-13 APPROVING A CONDITIONAL USE PERMIT AT 510 2ND STREET SE AND 129 6TH AVENUE SE**

Tabled.

**10.5. DISCUSSION REGARDING A PARKING VARIANCE REQUEST AT 510 2ND STREET SE AND 129 6TH AVENUE SE.**

Tabled.

**10.6. PLANNING AND DEVELOPMENT REPORT**

Mike Gainor gave a brief report regarding the activities that he has been working on.

**11. DEPARTMENT / COMMITTEE REPORTS**

**11.1. ADMINISTRATION**

City Administrator Hildebrand spoke briefly about the upcoming Financial Audit that is to take place on May 24-25.

**11.2. FIRE**

Chief Miller reported that the new engine truck will be ready this fall and that there have been 60 fire calls so far for the year.

**11.3. LIQUOR**

Liquor Operations Manager Lara Smetana provided a written report to Council.

**11.4. PARKS**

Scott Hildebrand updated Council regarding the Dog park, Pickle Ball, and the Garden Club.

**11.5. PUBLIC WORKS**

Public Works Director Maury Montbriand updated Council regarding the closed fleet ordering for the truck approved at the last meeting. Flag pole will be installed and ready for Memorial Day.


**12. MAYOR'S REPORT**

Mayor Pederson let Council know that he was going to be gone for the Memorial Day celebration. Had questions regarding the upcoming audit.

13. **COUNCIL CONCERNS**

14. **ADJOURN**

Councilor Ovick made a motion to adjourn. Councilor Pettie seconded. Motion carried with Mayor Pederson and Councilors Palmer, Ovick, Hill and Pettie voting aye. None opposed. Meeting closed at 8:03pm.

  
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Mayor