



MINUTES

Planning Commission Meeting

5:00 PM - Monday, September 25, 2023

City Hall Council Chambers

The City of Pine City Council met in Planning Commission Meeting on Monday, September 25, 2023 at 5:00 PM in the City Hall Council Chambers.

CALL TO ORDER

Members Present: Chair Loren Skluzacek, Mark Clark, Councilor Gina Pettie, Councilor Kyle Palmer and Daniel Swanson

Members Absent: Brent Jahnz and Cathy Clune

Staff Present: Community Development Director Mike Gainor, Administrative Assistant Tabitha Pickett

APPROVAL OF MINUTES

a) APPROVAL OF AUGUST 28, 2023 MEETING MINUTES

Motion to approve August 28, 2023 Meeting Minutes by Swanson, second by Skluzacek. Motion carried

PUBLIC HEARINGS

None this month.

OLD BUSINESS

a) REVIEW DRAFT 2023 COMPREHENSIVE PLAN

Gainor said he hopes to have the completed draft 2023 Comprehensive Plan to the Planning Commission in October.

b) DISCUSS LAKESIDE STUDENT HOUSING PEDESTRIAN TRANSIT

Gainor updated commissioners on developments. Greg Anderson from SEH believes the sidewalk should continue from the west side of 2nd Street SE to the north side of 8th Ave. SE. to avoid the uncontrolled traffic at the 8th Ave SE and 2nd St SE intersection. Commissioners discussed different options for the intersection such as a four way stop with flashing red light or a stop light. The Commission is going to look into getting a traffic study done for this intersection.

After the crosswalk goes over the railroad tracks, the pedestrians are going to have a crosswalk over to PTCC parking lot and it was discussed to put a signal in there like the one by the civic center.

Lighting was brought up and definitely needs to be considered for the length of the sidewalk and intersection.

The Commissioners suggested inviting Steve Hallan, Josh Mohr, and Lezlie Sauter to a meeting to get the County involved with this project.

c) DISCUSS ADDING NEW CATEGORY TO PLANNING COMMISSION AWARDS

Gainor presented the Memorandum for Citizen Planner and Business Site Improvement Awards. It is suggested that the Committee add an "Open Miscellaneous" category to the awards. The only places that can not be nominated would be City owned properties and parks. Motion to add the third category called "Open Miscellaneous" by Clark, second by Palmer. Motion carried.

NEW BUSINESS

COMMISSIONERS' CONCERNS

Swanson brought up the speeds going through town. He stated that there needs to be a discussion to bring down speeds in locations and possibly more police involvement.

STAFF COMMENTS

a) DEVELOPMENT UPDATE

Gainor presented the September Pine City Development report to the Committee.

b) [Discuss International Existing Building Code \(IEBC\)](#)

Swanson presented to the Committee the International Existing Conservation Building Code. It would need to be adopted by the Municipality, but it does apply at the State level in which the City of Pine City already follows. This Code intensifies the push to bring old buildings within City limits to up to Code that is safe even if it's not the current codes.

Palmer stated that if the building can not be brought fully to code it still warrants safety issues and doesn't think this code is good to bring into play.

Gainor asked the Committee if they would like the City Building Inspector Andy Schreder to come in for more information.

Palmer asked for the City to have a list on the website with a list of current licensed general contractors in City limits.

c) BNSF PROPERTY RENTAL UPDATE

Gainor stated that he has reached out to BNSF officials for feedback on the current application.

ADJOURN

Meeting adjourned at 6:15 pm

CAO

Mayor